MUHAS E-LEARNING PLATFORM FACILITATOR GUIDE 2024

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1. Understand on how to access the eLearning platform

1. Visit http://soma.muhas.ac.tz/ to access the system. You will be presented with login form/ home page.

Figure 1: System homepage

2.System Home page/ Login screen contains two sections,

i. Left section which contains "**Access as guest**", "**Instructions**" and "**Support contacts**" buttons.
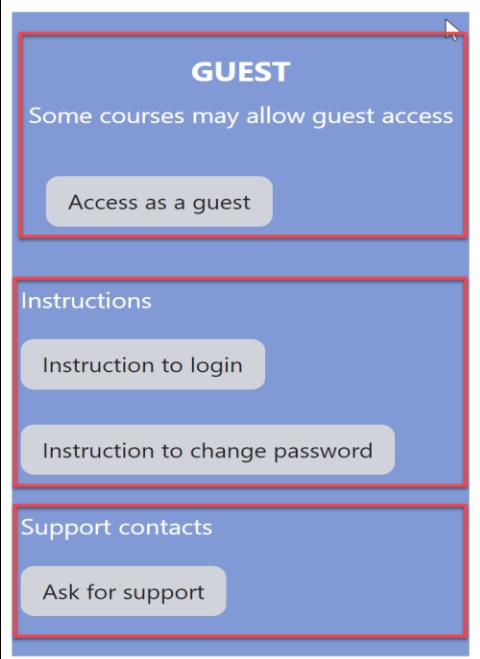
Figure 2: Information Section

ii. Right section which contains Login Form.
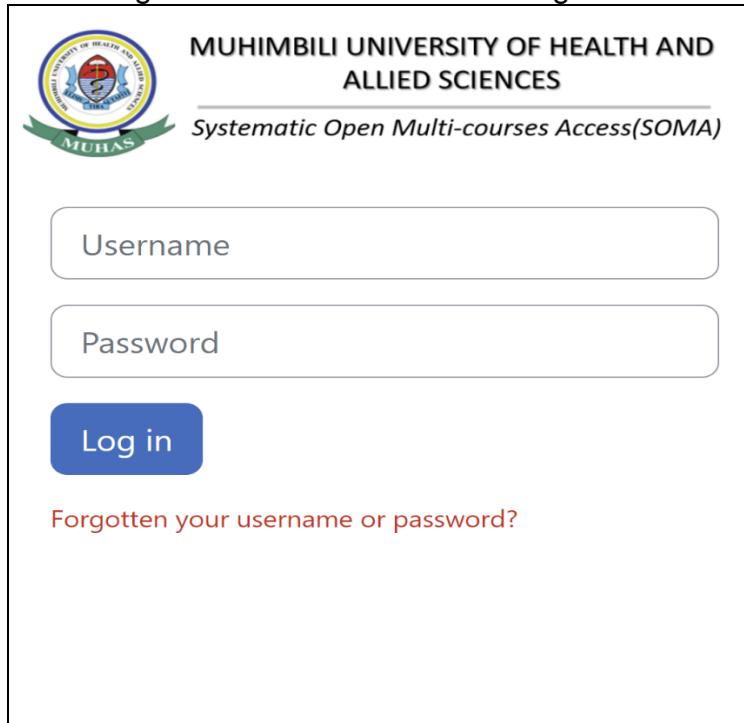
Figure 3: Login Section

1.3 Information Section
This section allows student to access three options which are "**Guest**", "**Instructions**" and "**Supports Contacts**" options.

A. Guests
This allows users with Guest role to view contents of a courses which contains publicly available information.

To access eLearning as Guest, click "**Access as a guest**" button as shown below.

Figure 4: Guest Button

B. Instructions
Instructions sub section allows students to get information about "**Instruction to login**" and "**Instructions to change password**" as shown below.
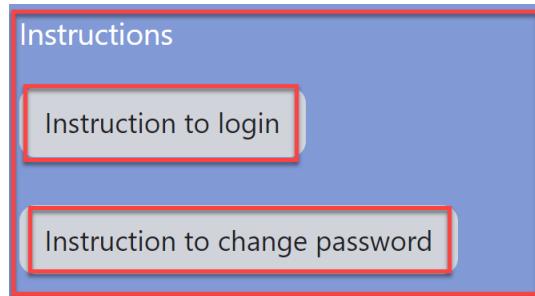
Figure 5:Instruction sub section

a) Click "**Instruction to login**" button to get login instructions as shown below.
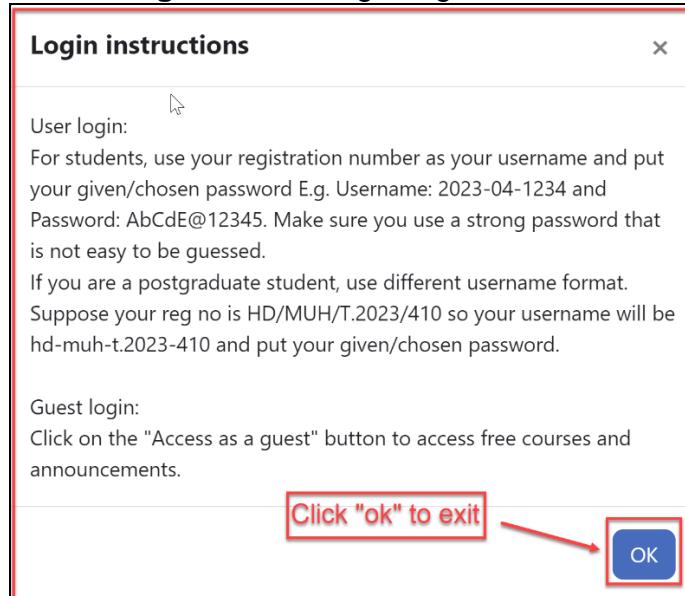
Figure 6:Login Instructions

b) To exit click "**ok**".

c) Click "**Instructions to change password**" to get information on what to do if you "**forgot your username or password**". Once clicked you will be presented with instructions to change your password as shown below.
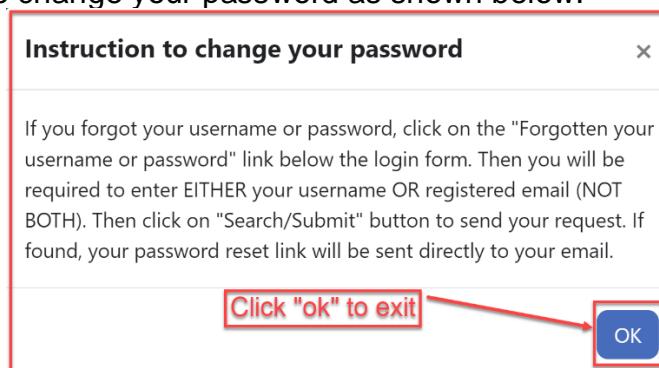
Figure 7:Instructions to change your password

2.2 Login Section

To login to the system type your "**Username**" and "**Password**," and click "**Login**" button or press enter as shown below.

Figure 8:eLearning login form

Once Logged in you will be directed to your dashboard, where you can access courses.

Figure 9:Dashbord page

2. User Profile Management

1.Click your name that appears on the top right corner

2.Click **preferences**
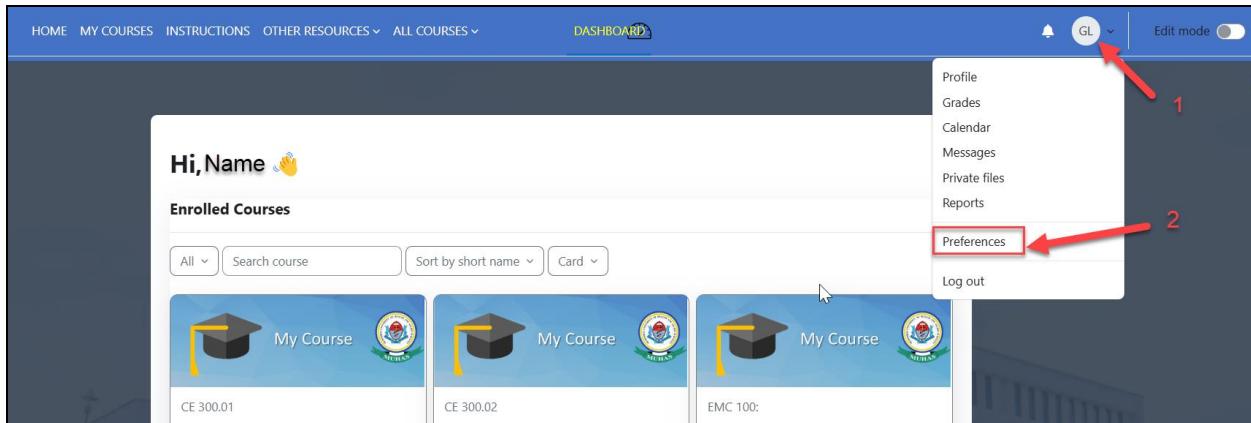
Figure 10:Preferences

3. Here you can edit your user profile, and you can change your password
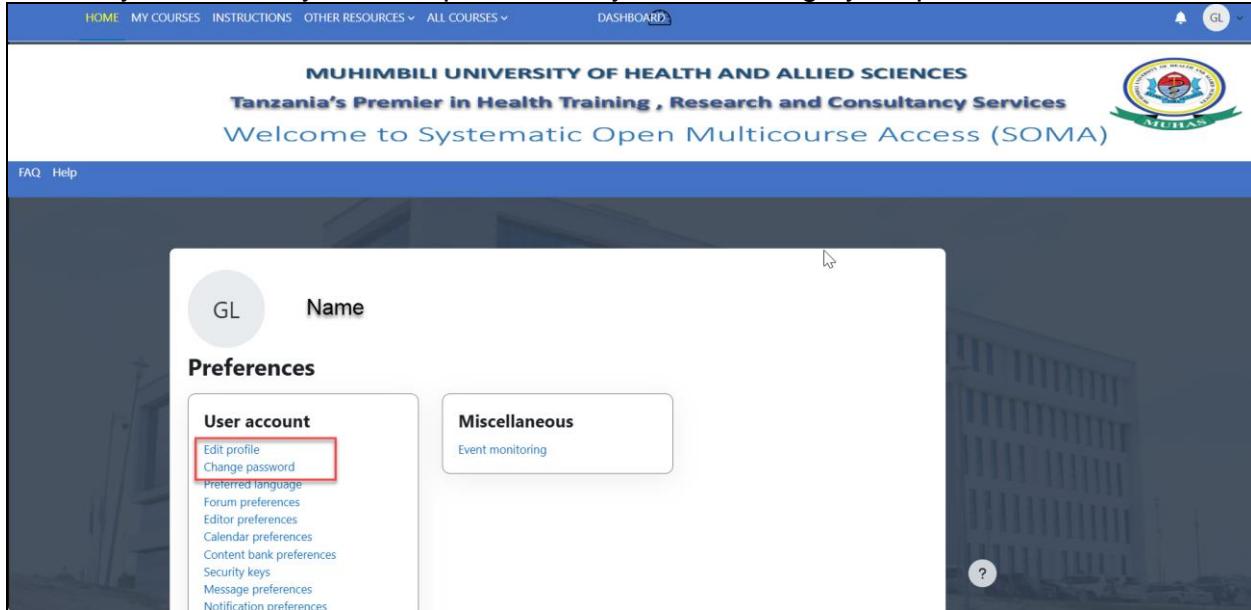
Figure 11:User profile

4.Edit your profile

1. Update general information

2. Describe your profile
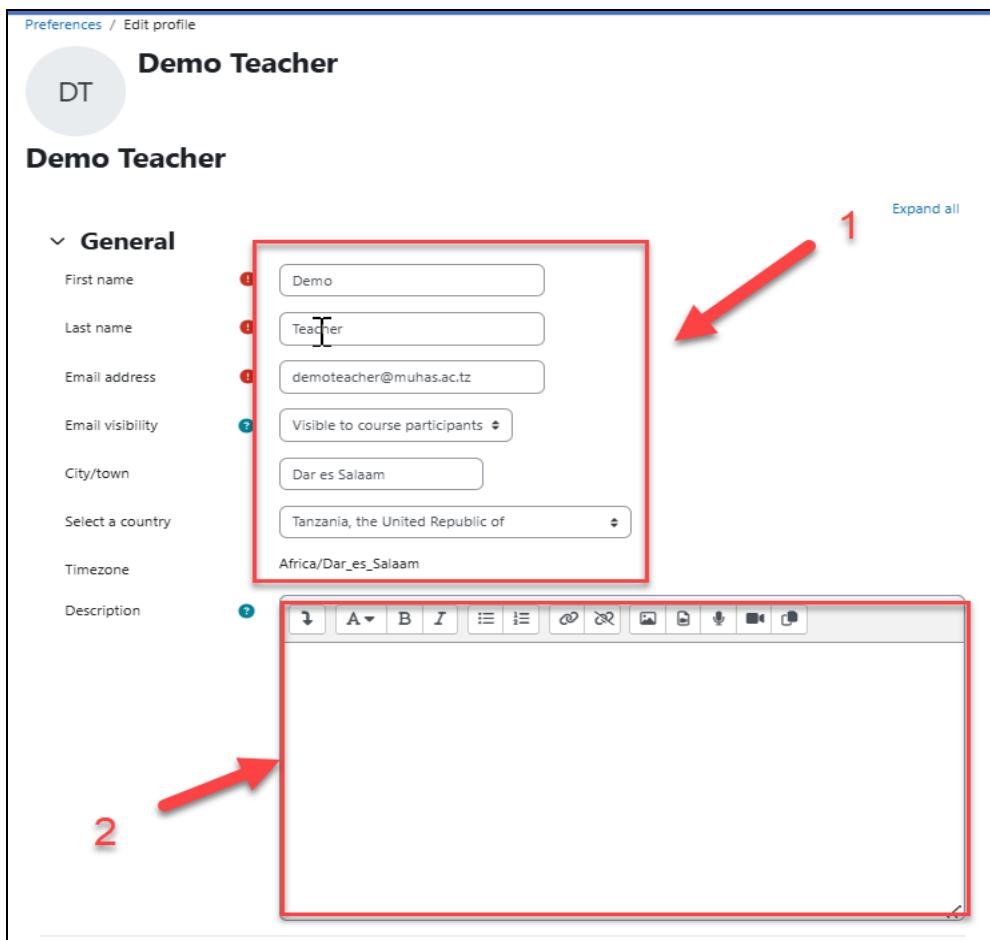
Figure 12: Edit Profile

3. Upload User picture

4. Expand "**optional**" and fill the required information.

5. Update profile

Figure 13:User picture

5. Change password

1. Enter the current password

2. Enter the new password

3. Save changes

Figure 14:Change password

3. **Course Management**

3.1.   How to access course on eLearning platform

There are several ways of accessing course in eLearning platform as shown bellow.

a. Go to menu and click dashboard, you will see all courses in which you've enrolled as a facilitator.

Figure 15:Dashboard page

b. Go to menu and click

1. My courses. You will see all courses in which you've been enrolled as an instructor.

2. All courses, in the drop-down menu select the directorate/school you will see all courses belong to the selected school/directorate

3. Manual search by entering your course code/name.

Figure 16:My courses page

3.2. Course menu navigation

Go to a specific course and find a course content, after that switch on the editing bar on the top right conner.
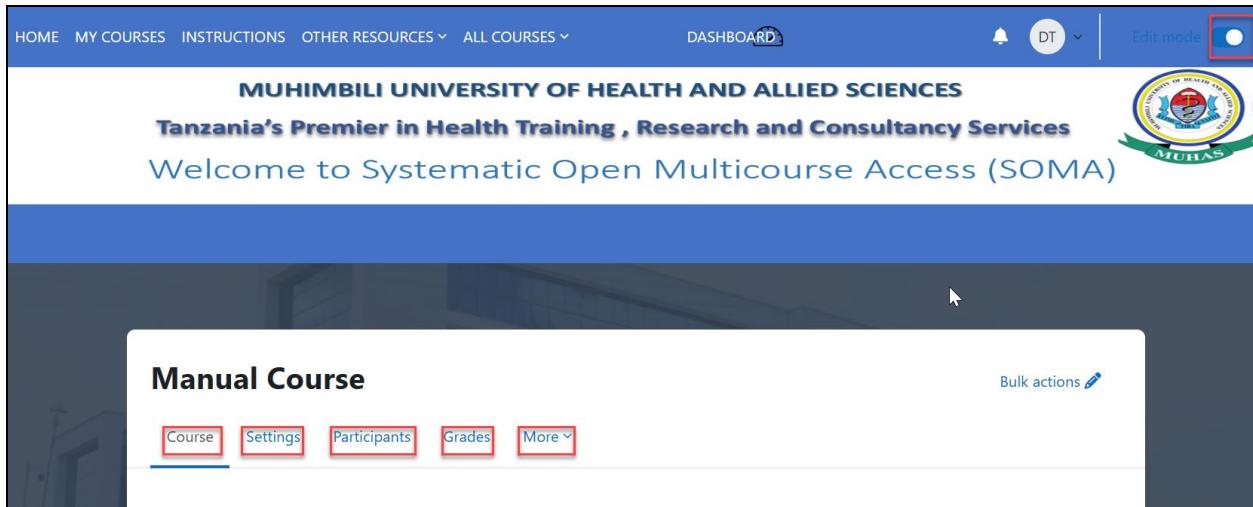
Figure 17:Course menus

Settings -takes you to the screen where you can update the general course settings, e.g. its name, visibility, format, appearance and so on.

Participants -is where you can view, add and remove participants and (if allowed) handle enrolment methods, groups and permissions.

Grades- takes you to the Gradebook settings.

More -is where you will find other settings such as the Question bank and Content banks, in 'Course reuse', backup, restore, import and reset options.

Note: Students won't see Settings as they don't have editing permissions.

The More option appears to them if the setting is enabled allowing them to download the content for offline viewing.

3.3. Course setting

1. Go to General and edit course name

2. Click Announcement and announce something of important (i.e., course material, instructions and rules. etc) to your course

3. Click on Topic, write the specific topic

4. click on Add topic to add as many topics as you can based on your cause length.

Figure 18: Course settings section

3.4.   Adding course contents

A. Adding course resources

A resource is an item that enables facilitator to support learning by providing the study materials to the learners.

a. File

Go to My Courses and click "add an activity or resource".

Figure 19:Add file

1. A pop-up screen will appear listing all possible activities or resources to be selected.
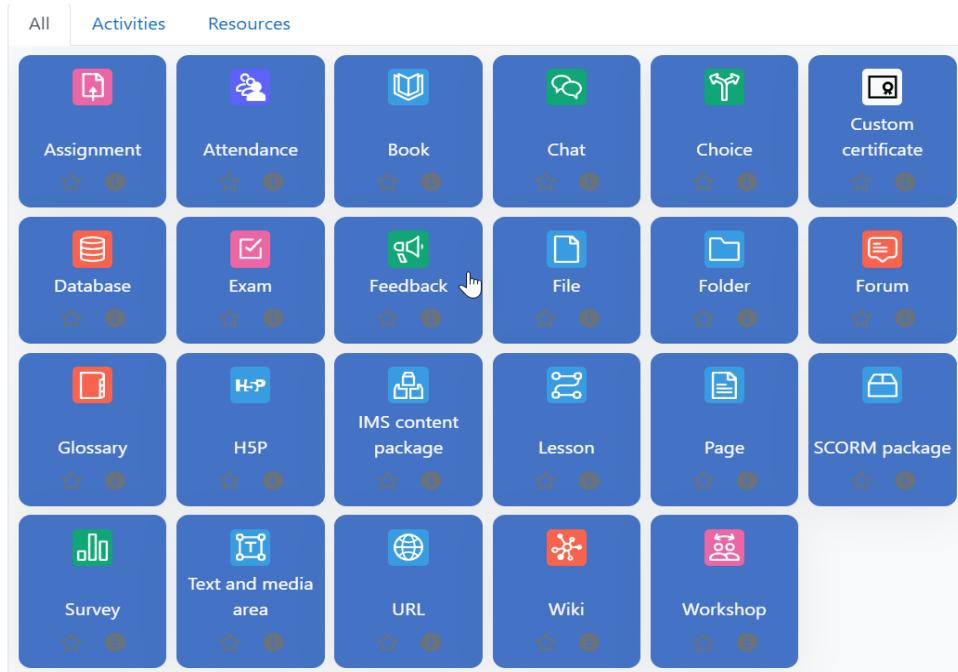
Figure 20:activity/resources selector

2. Click file from activity/resource selector
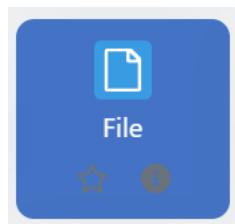
3. A pop- up window will appear, where you can
    1. Name the file

    2. Describe the file

    3. Upload by searching or drag the file to the required area.

    4. save the file.
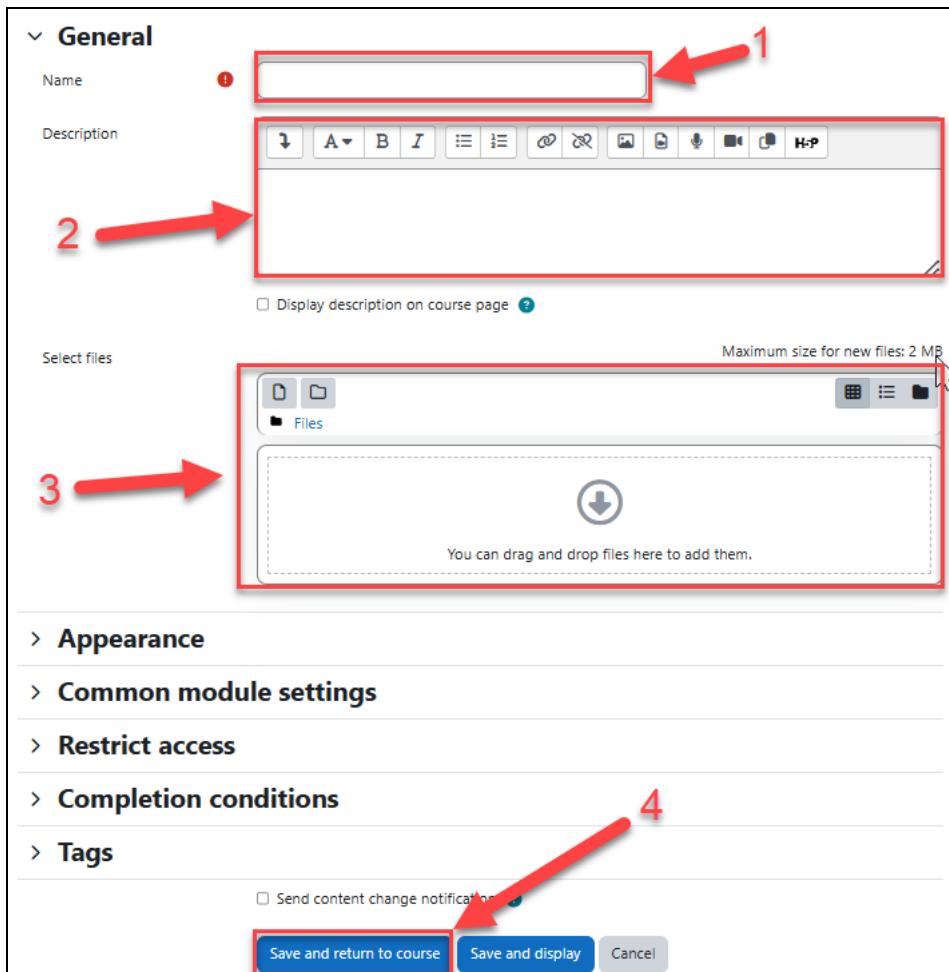
Figure 21:Adding File

b. Page

Start by clicking on the Add an activity/resource, then select page
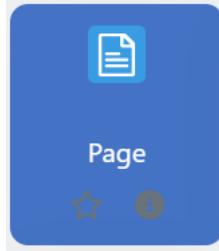
A pop- up window will appear, where you can

1. Name the page

2. Describe the page

3. Enter page content

4. save the page.
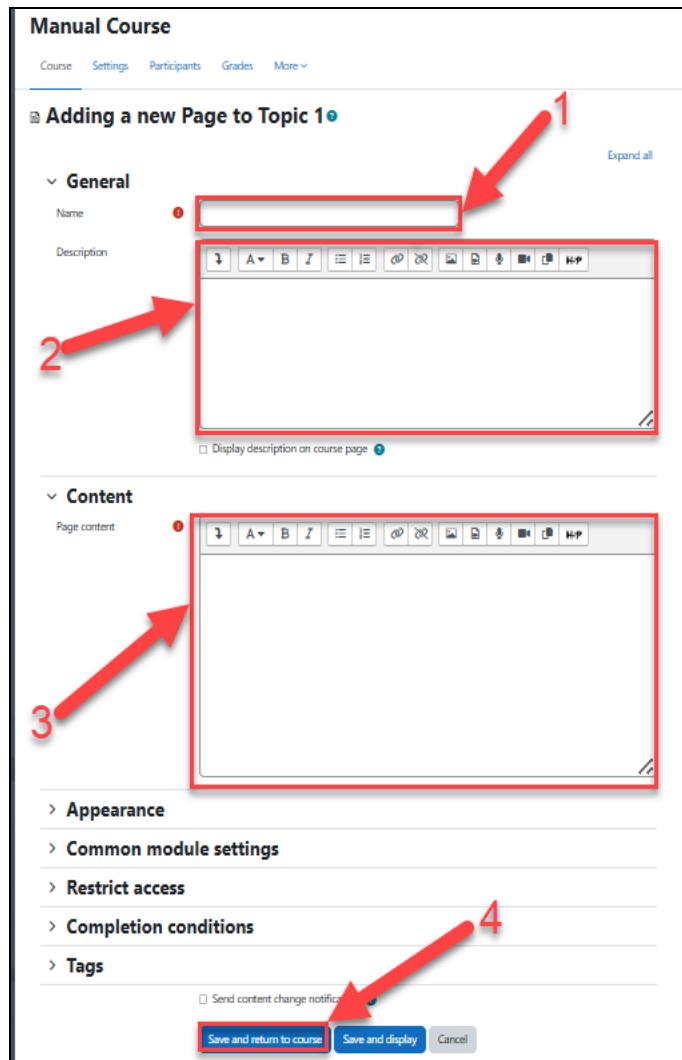
Figure 22:Adding page

c. Video

Start by clicking on the Add an activity/resource, then select Text and media Area
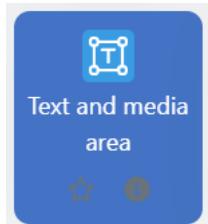
A pop- up window will appear, where you can
1. Name the video under "Title in course index"
2. Paste the URL from you tube into "Text Field" and highlight the link/information
3. Click "Link"
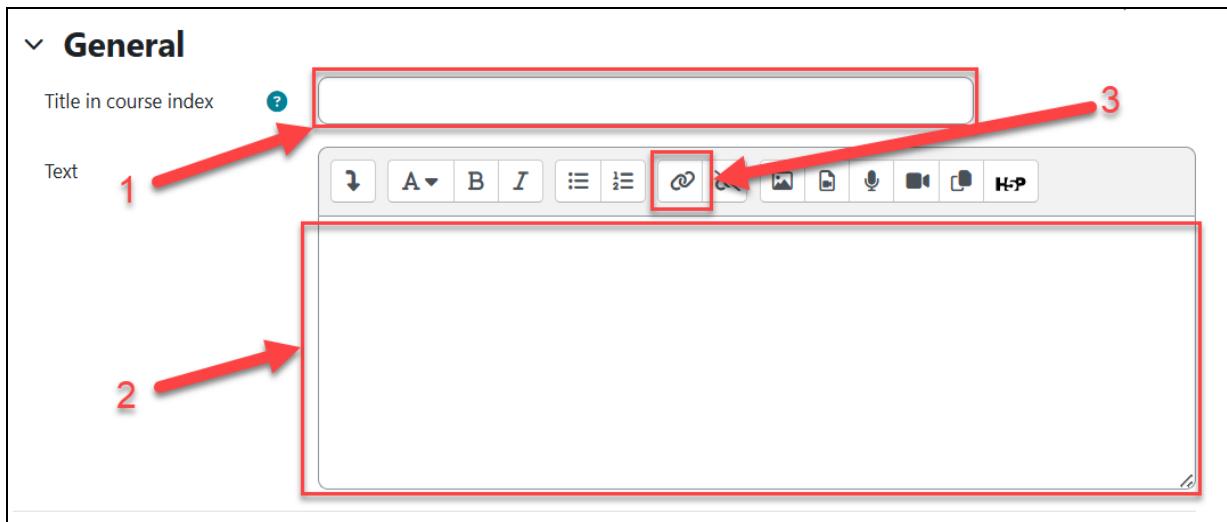
Figure 23: Adding page

4. Enter the URL link
5. Click create link
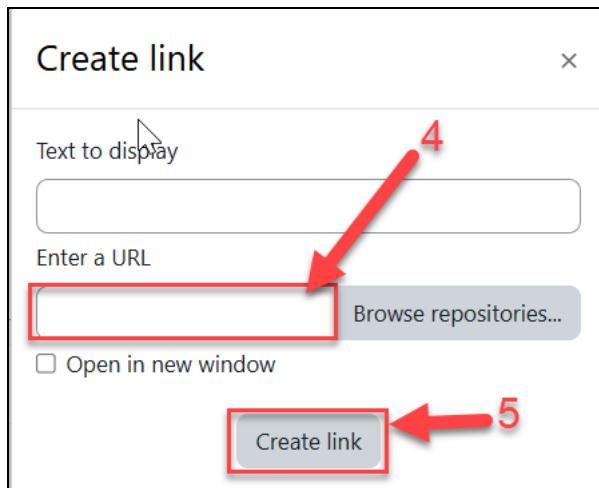
After creating the link go and Click Save and return to course.
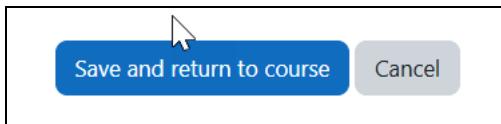
d. Adding URL

Start by clicking on the Add an activity/resource, then select URL

A pop- up window will appear, where you can
1. Name the URL

2. Enter the URL of the website into external URL
3. Enter the description

Note: If you want to display the description on your course page, enable "Display Description on Course Page" option
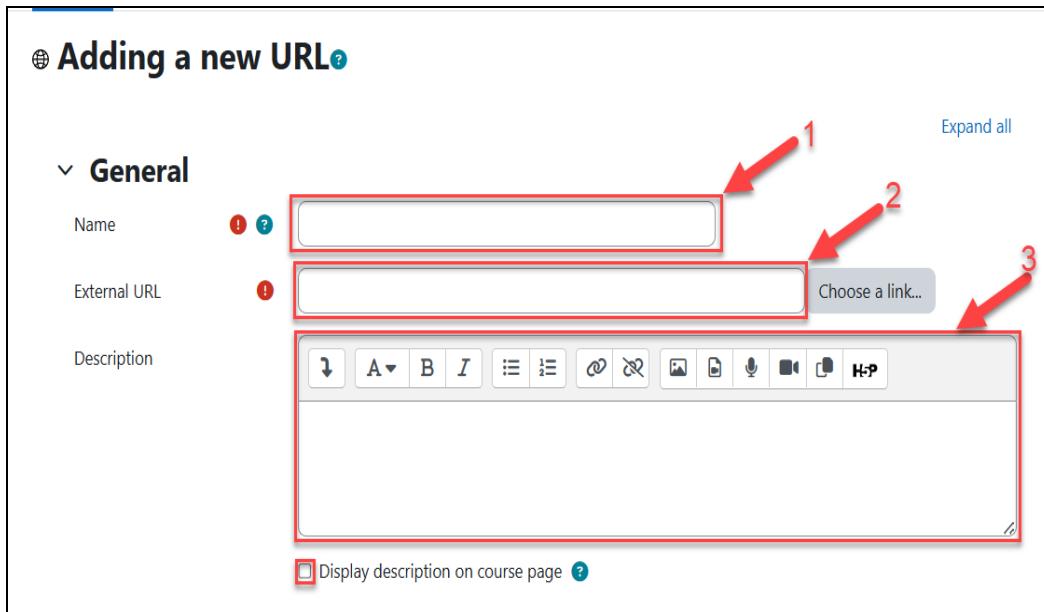
Figure 24:Adding a new URL

After adding the URL link go and Click Save and return to course.
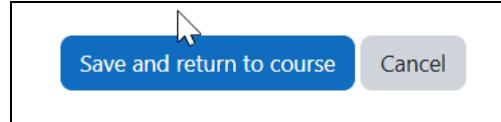
e. Adding folder

Start by clicking on the Add an activity/resource, then select folder
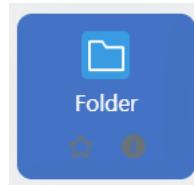
A pop- up window will appear, where you can
1. Name the folder
2. Describe the folder
3. Upload by searching/drag the folder or create folder to the required area.
4. save the folder.
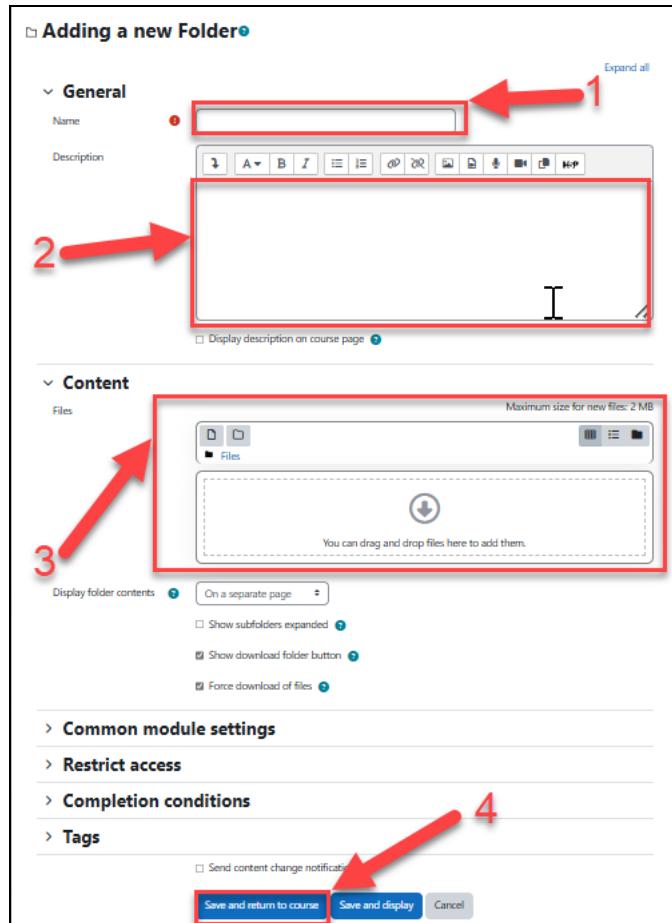
Figure 25:Adding folder

f. Adding Lesson

1. Click Lesson from Activity/resource selector.

2. A pop-up window will appear, where you can

    1. Name the lesson
    2. Describe the lesson
    3. Expand appearance section to set progress bar and display menu
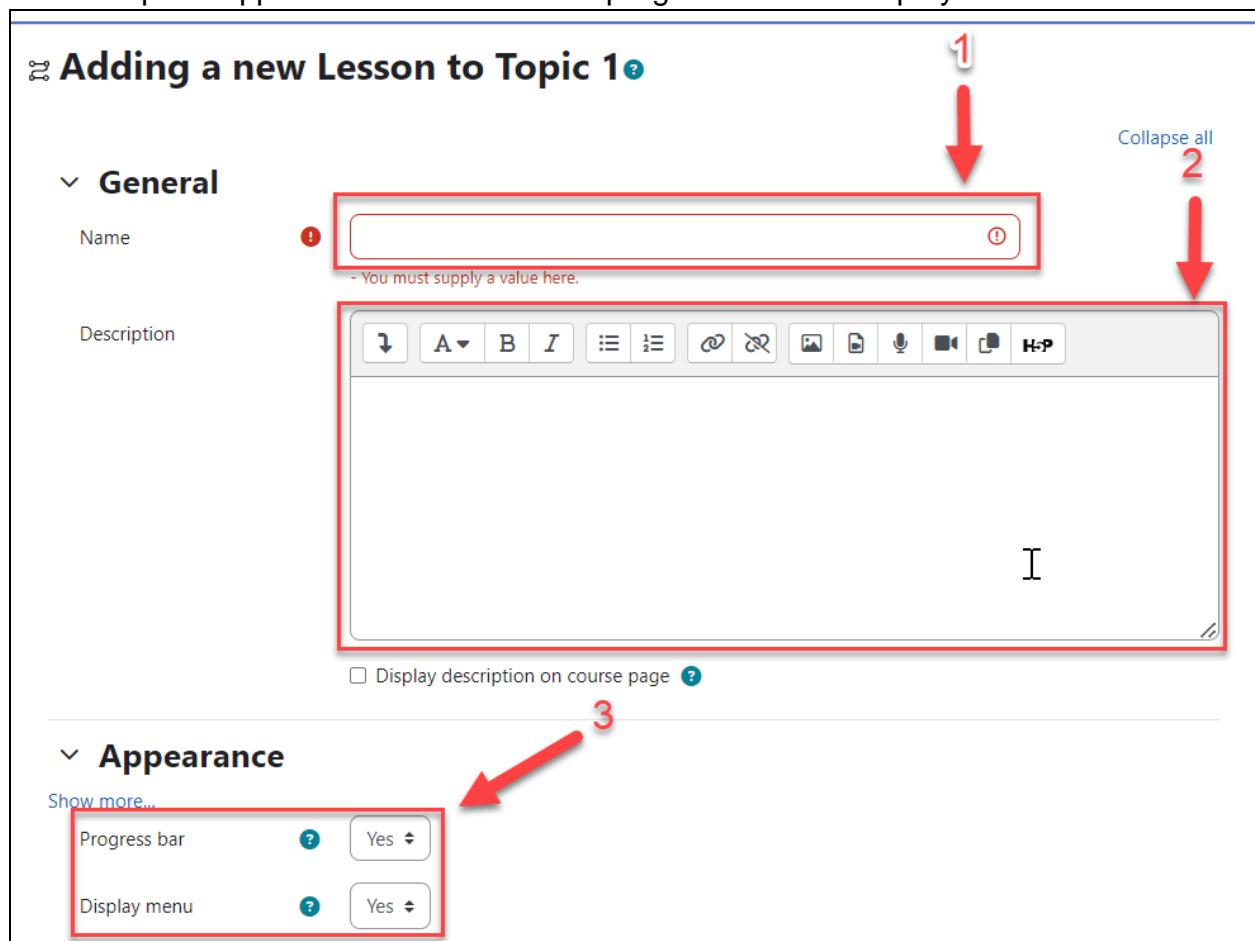
Figure 26:Adding new lesson

- **Progress bar**- Choose this to show a bar at the bottom of the page showing how far into the lesson the student has got
- **Display menu** - Choose this when you want to show a list of the content page titles in the Lesson to the student

3. Expand completion conditions to add requirements to the lesson
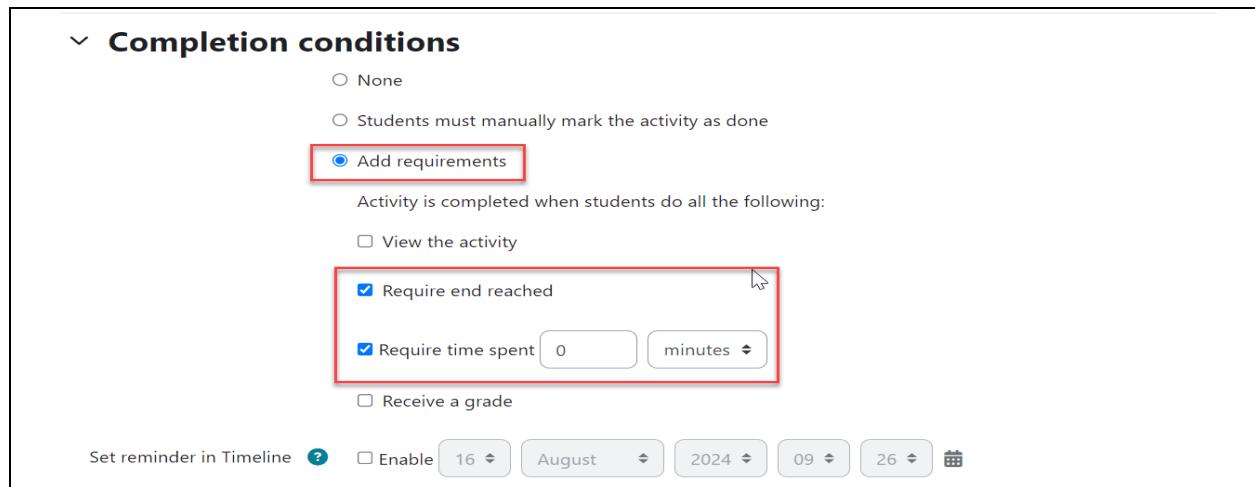
Figure 27:Completion contions

4. Once you have made all your pages/sections, click "Save and return to course"

5. Once the lesson is successfully created, go to the course and open created lesson to add contents.

Figure 28:Creating lesson setting

6. Click "Add a content page"
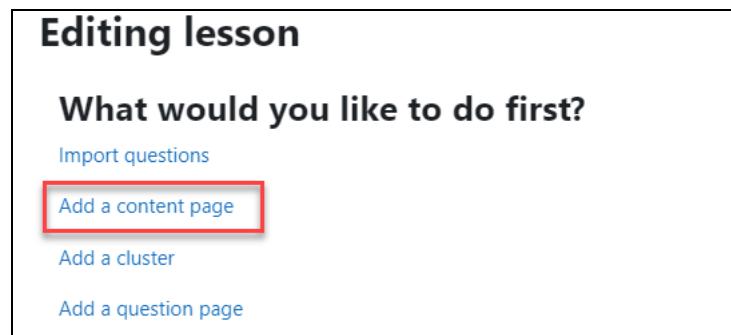
Figure 29: Editing Lesson

7. A pop-up window will appear, where you can

1. Name the page title
2. Add page contents
3. Add Description
4. Jump to next page
5. Save Page

Figure 30:Adding a contents page

8. Click "Add a new page" and select "add a content page" to the previous content created. Repeat the procedures on step no. 7

LESSON
Introduction to Network

Lesson   Settings   Reports   More ∨

Inserted page: Network Topology   ✕

Back   Collapsed ⇕

Editing lesson

Page title	Page type	Jumps		Actions
Network Topology	Content	Next page	↕ ⚙ ▣ 🔍 🗑	Add a new page... ⇕

Figure 31:Adding new page

9. Click "Add a new page" and select "add a content page" to the previous content created.
Repeat the procedures on step no. 7 to:-

1. Name the page title
2. Add page contents
3. Add Description
4. Jump to end of lesson
5. Save Page

∨ **Add a content page**

Page title   ❗ [Types of topologies?]   1

Page contents

[↵ A▾ B I ≣ ≣ 🔗 ⊗ 🖼 📄 🎤 ■◼ 📋 H·P]

There are 5 popular types of topology,
- Bus Topology.
- Ring Topology.
- Tree Topology.
- Star Topology.
- Mesh Topology.

2

☑ Arrange content buttons horizontally?

☑ Display in menu?

∨ **Content 1**

Description   ❗ [Types of Topologies]   3

Jump   [End of lesson ⇕]   4

> **Content 2**

> **Content 3**

> **Content 4**

5 [Save page] Cancel

Figure 32:Adding new contents

10. You can also view the lesson report.

Figure 33:View lesson report

NB: Lesson have other settings that can be used to assess students such as Availability, flow control, grade, common module settings and restrict access

Figure 34:Other setting option

3.5.   Managing your class in eLearning platform

Creating a group:
1. Go to the course where you want to create groups.

2. Go to Participants from Course navigation

Figure 35:Course Menu

3. Click on "Participants" to expand the menu.

4. Click "enrolled users" option

5. Select the Groups option in the enrolled users drop-down
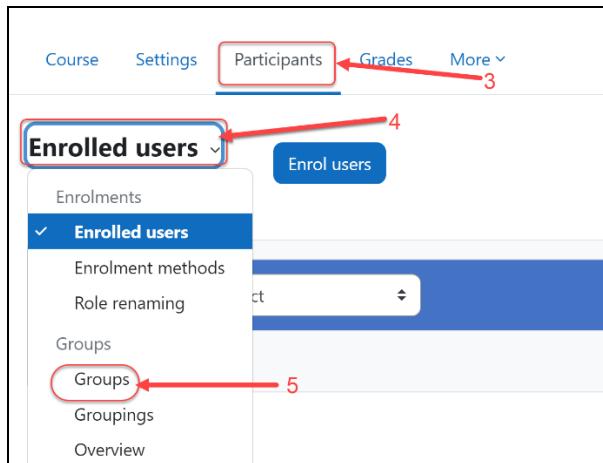
Figure 36:Add group

6. Click on the "Create group" button. You will be prompted to enter details for the new group.
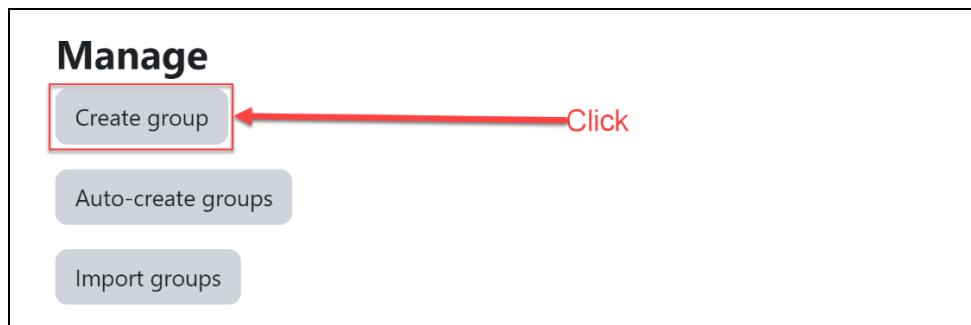
Figure 37:Create group

7. Group name: Enter a name for the group.

8. Group description (optional): Provide a description if needed.
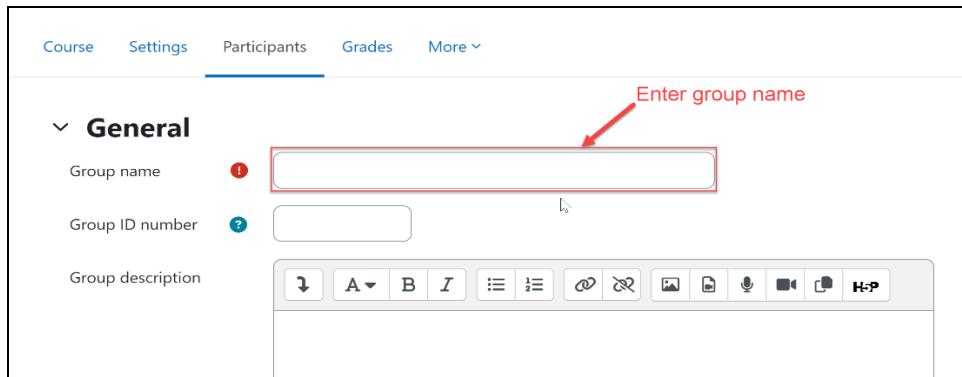
Figure 38:How to create group

9. Group picture (optional): You can upload an image if desired.

10. After entering the details, click "Save changes."

11. Repeat the process to create additional groups as needed for your course
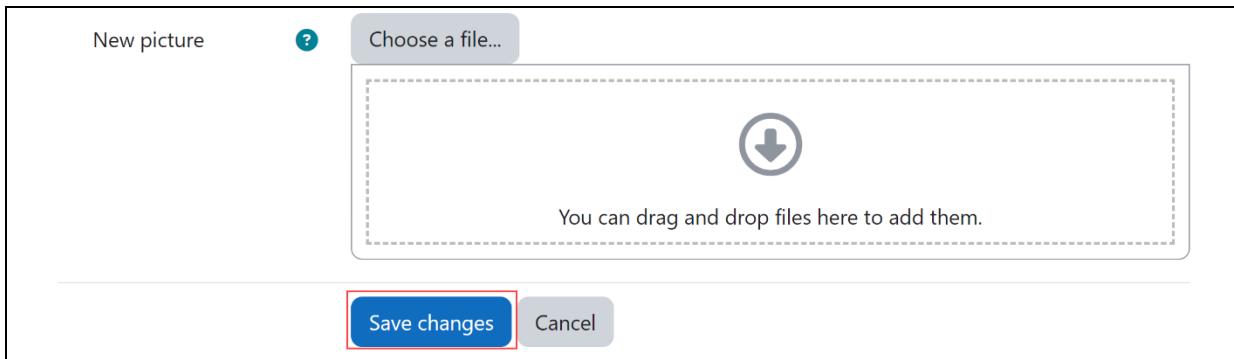
Figure 39:How to save created group

Adding Members to Groups

1. Click on the name of the group you want to add members to.

2. Click "Add/Remove Users" button

Figure 40:Group selection

3. On the next page, you will see a list of potential users on the right.
4. To add users, select their names and use the "add" button to move them into the group.
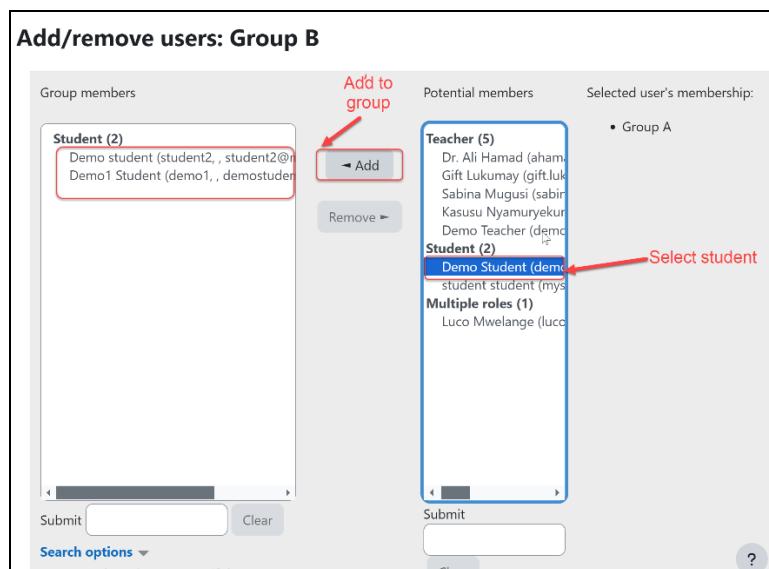
Figure 41:How to add members to groups

3.6. Adding activity/assessment

A. Assignment

Individual assignment settings

To create an assignment:

1. "Switch editing mode on" on the course main page.
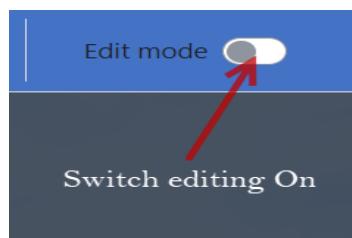
Figure 42:Switch for editing

2. Click "Add an activity or resource"
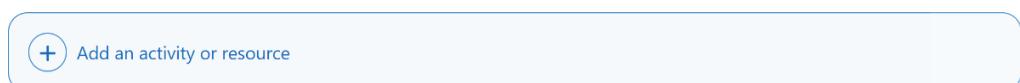
Figure 43:Add activity

3. Click on assignment from the list
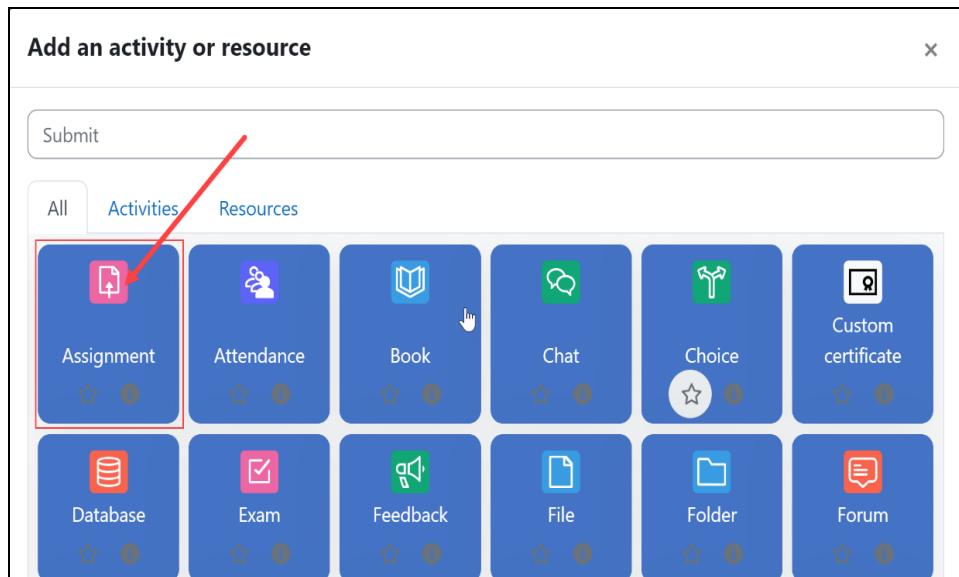
Figure 44:Adding assignment to a course

4. Give the assignment a name (this becomes a link that your learners will click on).

5. In thedescription box write down your questions or give your learners the instructions they needto complete the task (option).

6. Scroll down to "additional files" option and browse to attach the assignment file if any

(optional).
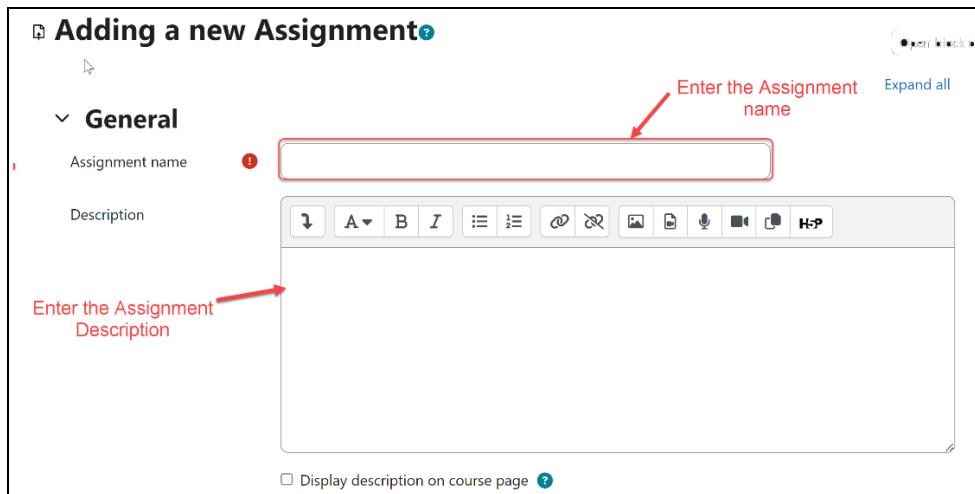
Figure 45:Adding new Assignment

7. On the general settings, set the availability of the assignment i.e. "Available from" date and "Due date".

Note: Due Date - Submissions are still allowed after this date but will be marked as late.

- Disable it by unticking the checkbox. Assignments without a due date will appear on the dashboard with 'No Due Date' displayed.

- Cut off date - After this date, students will not be able to submit and the submit button will disappear. If you want to grant an extension, go to the assignment

- Grading screen, click 'Edit' and choose 'Grant extension' for the relevant student.

- Remind me to grade by - A date needs to be entered here for the assignment to

- Display on the teacher's Course overview block and in the Calendar. It will show when at least one student has submitted.

8. Scroll down to Submission types and put your desired settings

Here you can decide how you wish students to submit their work to you.

Submission Types:

- Online Text - Students type their responses directly in Moodle using a text editor. It's possible to set a word limit on an online text assignment. Students get a warning if they try to exceed the word limit.

- File Submissions - Students can upload one or more files of any type the teacher can open. The teacher can annotate uploaded PDFs, docx and odt files within the

browser, and on saving, the annotated file is made available to the student.

- Maximum number of Uploaded Files - Specify how many maximum files a student can upload.

- Maximum Submission Size - The maximum upload size refers to each file a student uploads. It cannot be larger than the limit in the Course settings.

- Accepted File types - The teacher can specify the types of file the students may upload to the assignment. A file type selector appears upon clicking 'Choose', offering a choice of different file types. Leaving it blank will allow all file types.
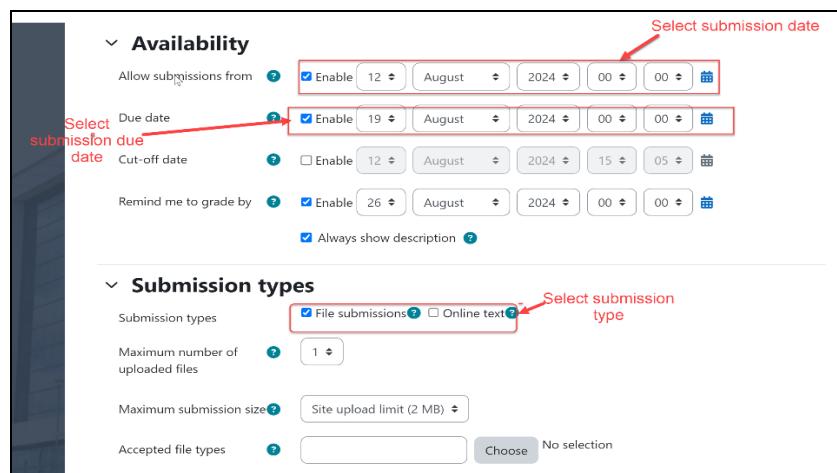
Figure 46:Submission settings

9. Set the Require Students to click the submit button option to "**Yes**".

10. Set requires students to accept the submission statement to **"Yes".**
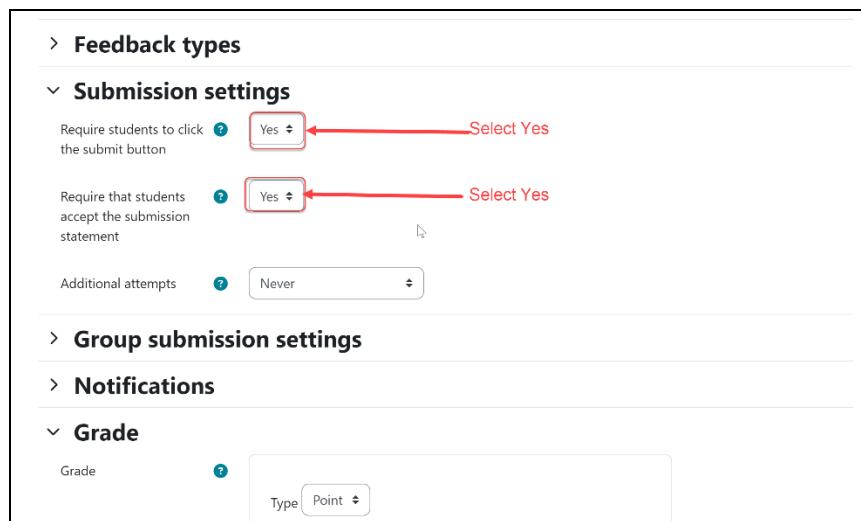
Figure 47:Submission setting for Individual Assignment

Group assignment settings

Group assignment submission settings

- Group Submission Settings - These settings allow students to collaborate on a single assignment, e.g. working in the same online area or uploading, editing and reuploading the document in the common assignment area. When grading, the teacher may choose to give a common grade and feedback to all students in the group or to give individual grades and feedback to each member.
- Students submit in groups - If enabled, students will be divided into groups based on the default set of groups or a custom grouping. A group submission will be shared among group members and all members of the group will see each other's changes to the submission.

1. For group assignment open new assignment
2. Set all settings as you set on Individual assignment then
3. Click group submission settings
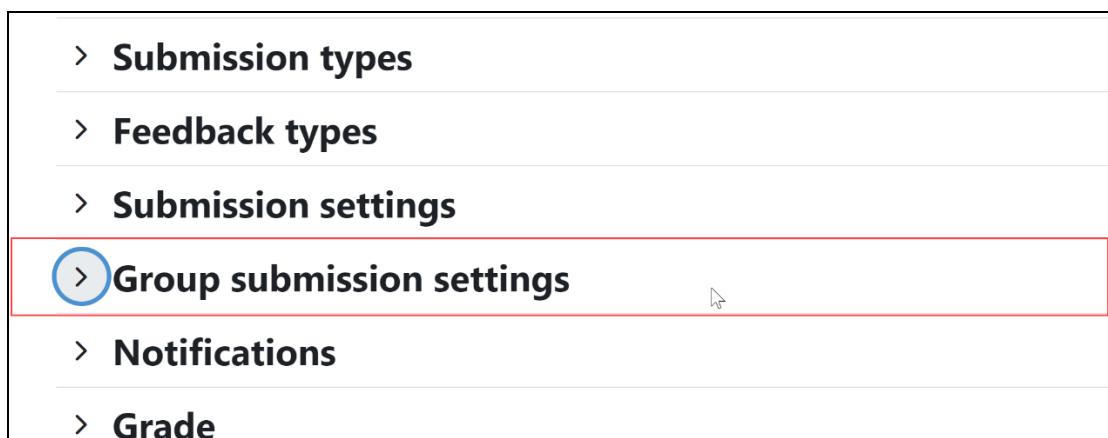
Figure 48:Group assignment button

4. Set the Students submit in group's option to Yes to create a group assignment.
5. Set require group to make submission to Yes.
6. When a student who is not in a group attempts to submit system will display a message You're not a member of any group;. The student will not be able to submit the assignment.
7. Select a Grouping in the Grouping for student group's drop-down menu.
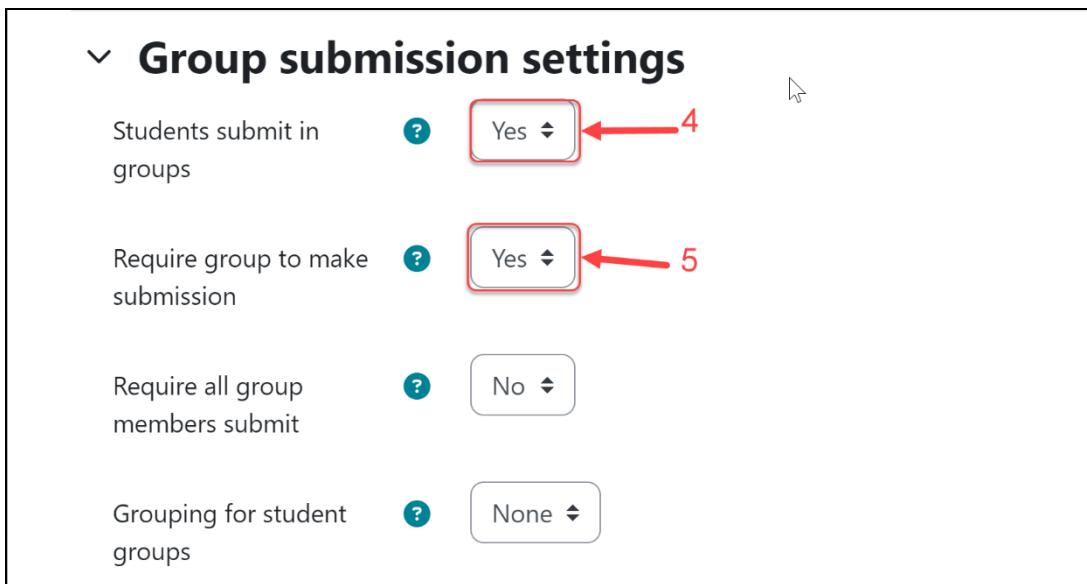
Figure 49:Group Assignment settings

Grade Setting for Assignment

1. In the Grade settings, select the type of grade and the grading method.
2. The most common settings are simple direct grading.
3. Other option remains as default
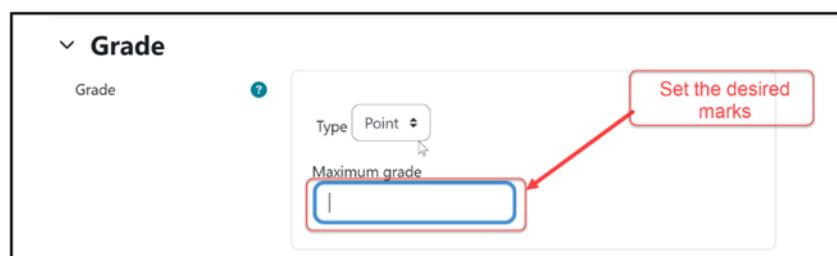
Figure 50:Assignment grade

4. Scroll down to Grade and put the assignment total marks
5. Scroll down and Save changes and return to module
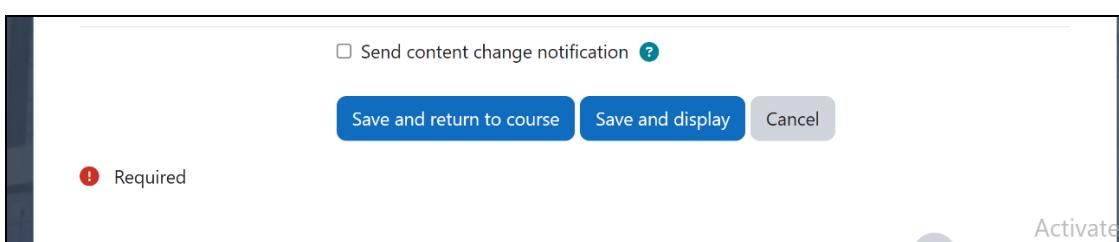

Figure 51:How to save Assignment

Managing Assignment Submissions:

 When students have submitted their assignments, they can be accessed by clicking on the assignment activity. This will bring up the Grading Summary page. The Grading Summary page displays a summary of the assignment, including; number of participants, number of drafts, number of submitted assignments, due date and time remaining. You will see the links to "View All Submissions" and "Grade".
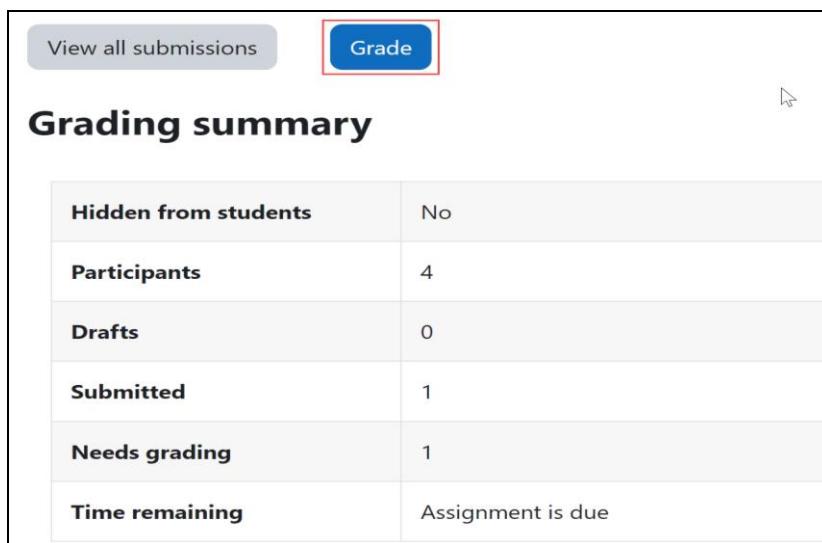
Figure 52:Assignment submission view

- Clicking 'Grade' will take you to the first student in the list so you can start grading individually.
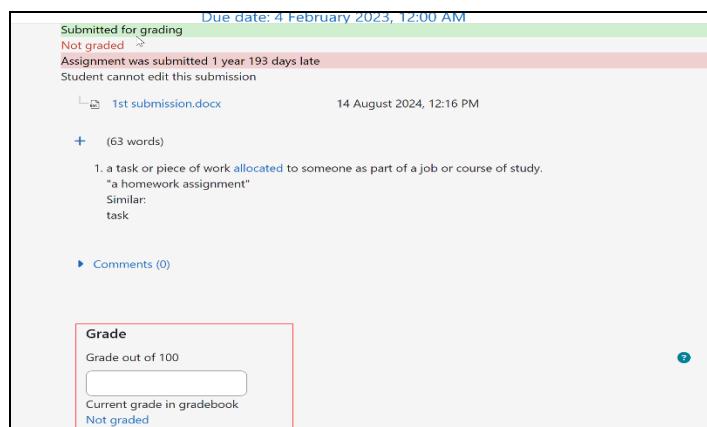
Figure 53:Grading Assignment

- Clicking 'View all submissions' will take you to the grading table where you see all students.

Select ☐	User picture	First name / Last name	Username	ID number	Email address	Department	Status
☐	Ds	Demo student	student2		student2@muhas.ac.tz		Submitted for grading 1 year 193 days late

Figure 54:Submission view

- The Grading Table contains columns of information about the student, the status of their submission, a link to grade their submission, a link to each submission and feedback comments and files (if enabled).

Filtering submissions:

A dropdown menu accessed from the 'Options' section allows you to filter submissions so you can for example quickly see which students have not submitted yet.

Figure 55:Filtering submission

Quick grading
- Quick grading allows you to enter numeric grades directly into the grading table, bypassing the more detailed grading interface.
- To access the Quick Grading interface, from the Grading Summary page click 'View

all assignments'; the Grading Table displays. Scroll to the bottom of the page to configure Options, and check the box for 'Quick grading'. While you're down there, you can also set the number of assignments to display per page, filter the assignments e.g. to see who has not submitted, unmarked assignments, etc.

When you are ready to enter the Grades:
- You can enter grades directly into the grading table.
- Scroll to the bottom of the grading table and click 'Save all quick grading changes'
- A confirmation displays

Select	User picture	First name / Last name	Username	ID number	Email address	Department	Status	Grade	Edit
☐	ss	student student	mystudent		student@muhas.ac.tz		No submission Assignment is overdue by: 1 year 193 days	Grade [ ] / 100.0	Edit ˅
☐	Ds	Demo student	student2		student2@muhas.ac.tz		Submitted for grading 1 year 193 days late	Grade [ ] / 100.0	Edit ˅

Figure 56:Quick Mark

B. Adding **Examination**

This is the assessment tool that enables a facilitator to create a quick activity for both auto-grading and manual-grading of student's works.

The examination setting has four (4) main steps:

i.   Adding an Exam to the course
ii. Formatting examination questions ready for importing to questions bank
iii. Importing questions to questions bank
iv. Importing questions from questions bank to exam (created on step (i) above)

i. **Adding an Exam to the course**

1. From the course homepage, select the Turn editing on button available at the top- right corner
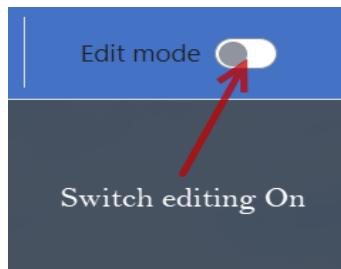

Figure 57:Switch editing on

2. In the desired section, select the "Add an activity or resource" link
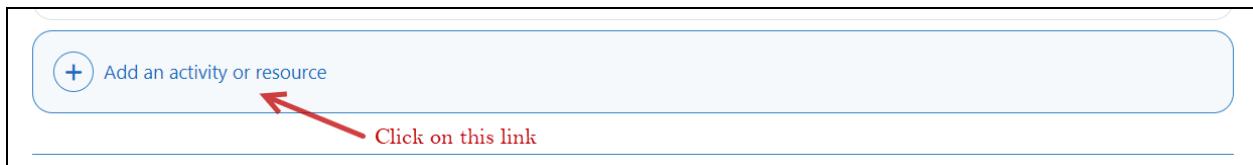

Figure 58:Adding activity or resource link

3. From the list of available options, select "Exam"
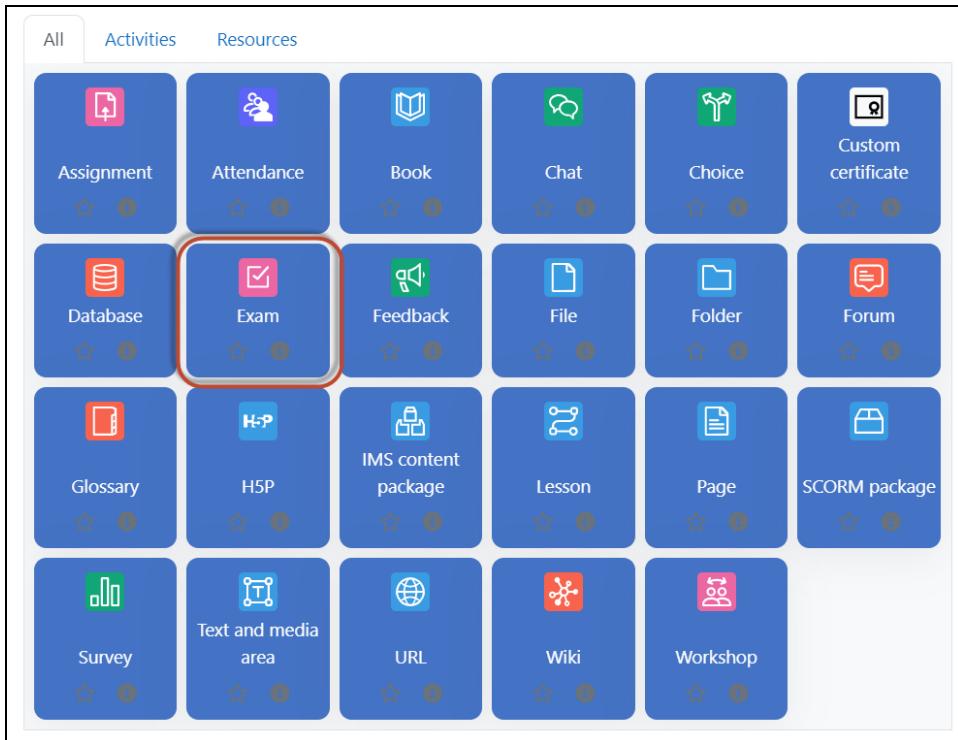

Figure 59:Exam option

4. Enter the desired Exam details and settings
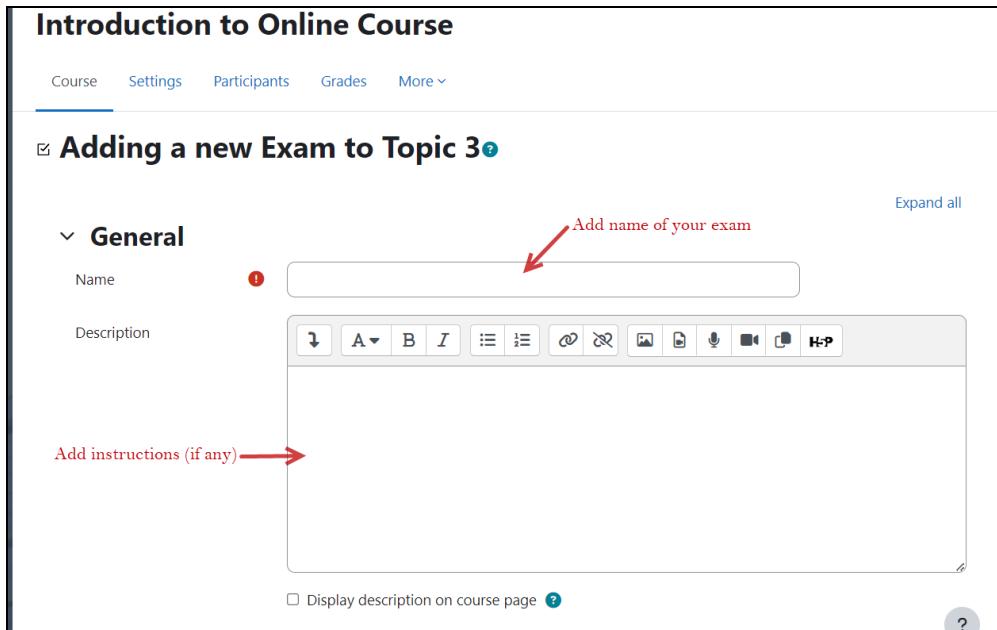
Figure 60:Fill exam details

5. Scroll down and set the following options

Figure 61:Exam settings

6. Open "Timing" option then put your desired settings

Figure 62:Timing settings

7. Open "Grade" option then put the desired settings

Figure 63:Grade settings

8. Open "Layout" option then put your desired settings

` Figure 64:Layout settings

9. Open "Question behavior" option then put your desired settings
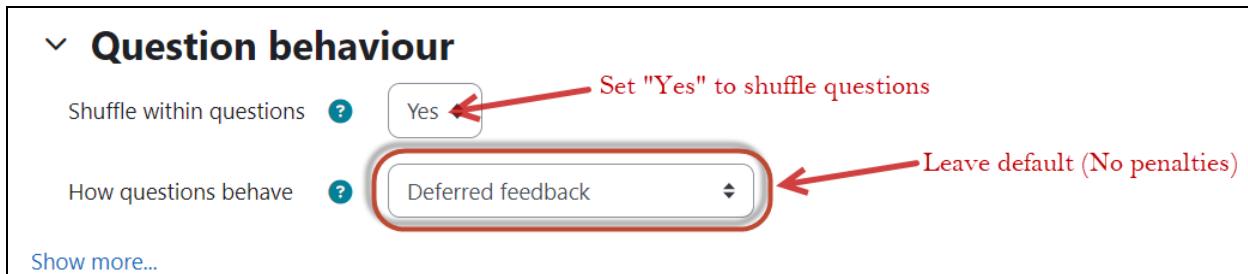
Figure 65:Question behavior settings

10. Open "Review" option then put your desired settings

Set when you want your students to receive their results after submitting the exam

- **During the attempt**-Not applicable
- **Immediately after the attempt**-Immediately after submitting the exam
- **Later, while the exam is still open**-Any time before closing time of the exam reached
- **After the exam is closed**- Any time after the exam is closed

NOTE: If you want to release results yourself instead of the listed options above, uncheck all the options
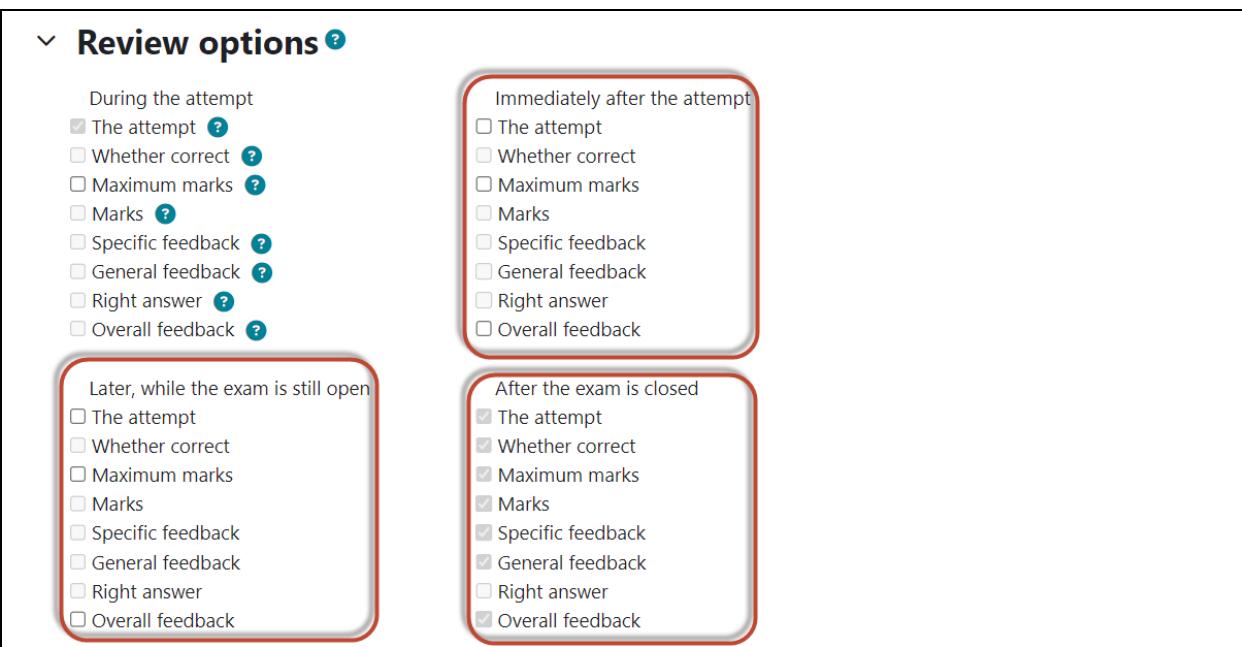
Figure 66:Review options

11. Open "Appearance" option then put your desired settings
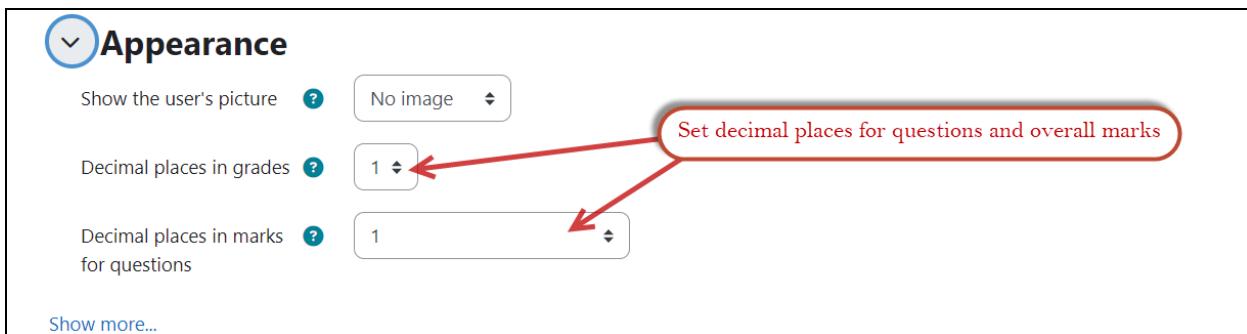
Figure 67:Appearance settings

12. Open "Safe Exam Browser" option then put the following settings
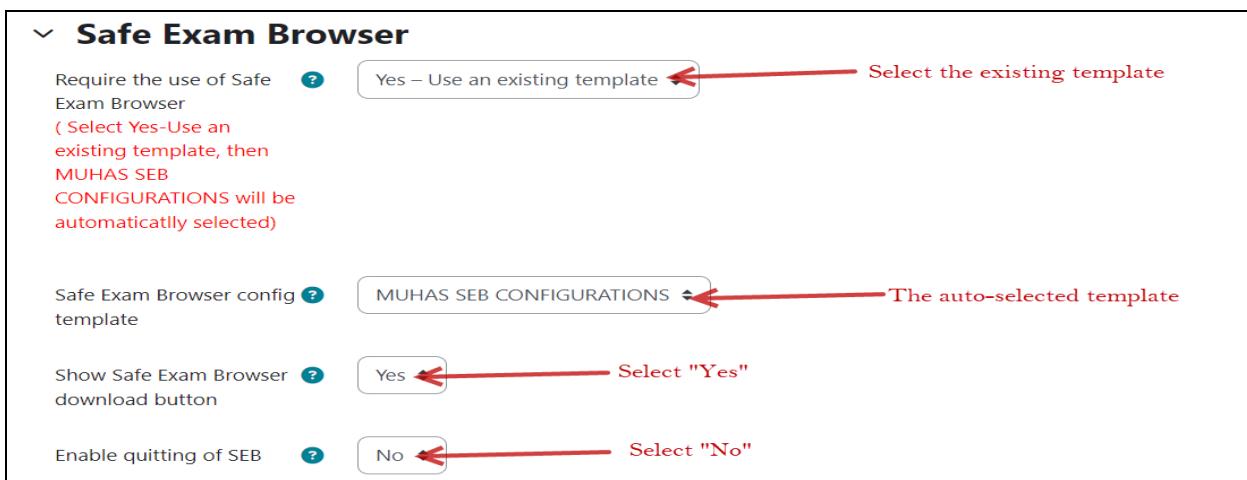
Figure 68:Safe Exam Browser settings

13. Open "Extra restrictions on attempts" option then put your desired settings
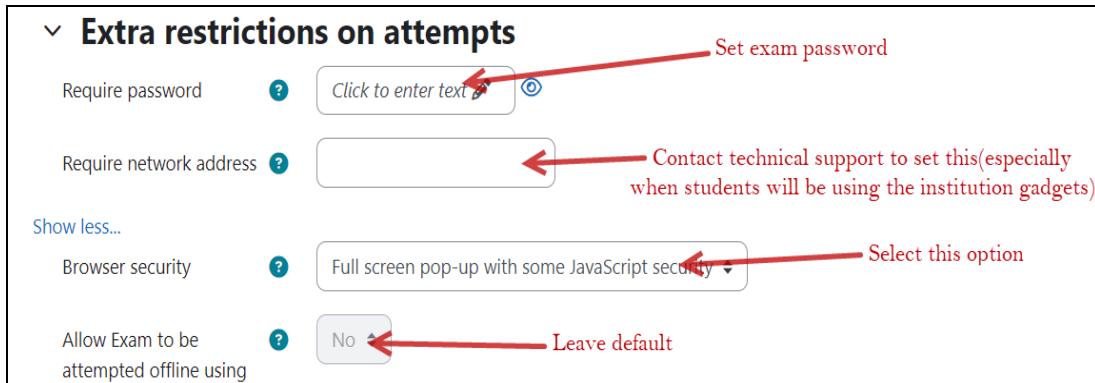
Figure 69:Extra restrictions on attempts settings

NOTE: The rest of exam setting options can be left default. But so far you've completed all the necessary settings for the exam.

ii. Formatting examination questions ready for importing to questions bank

The questions should be formatted well before importing to the questions bank. The syntax for formatting the questions **has been attached at the end of this document as appendix.**

iii. Importing questions to questions bank
After formatting the questions, they should be imported to questions bank as follows:

1. Click on "More" option, then select on "Question bank"
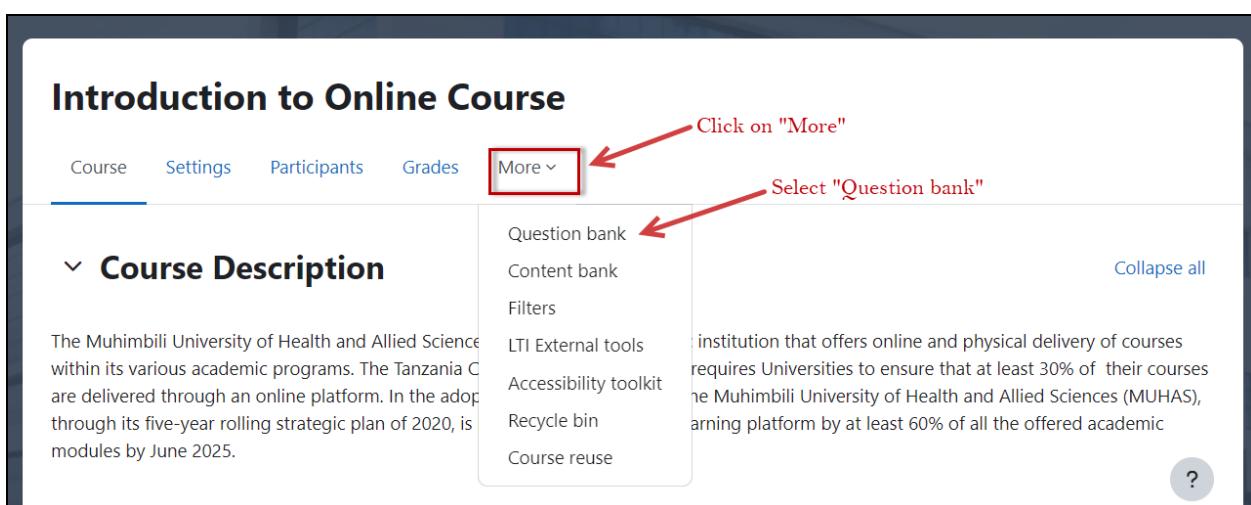
Figure 70:Question bank option

2. Select "Categories" option to create questions category(group) for ease access
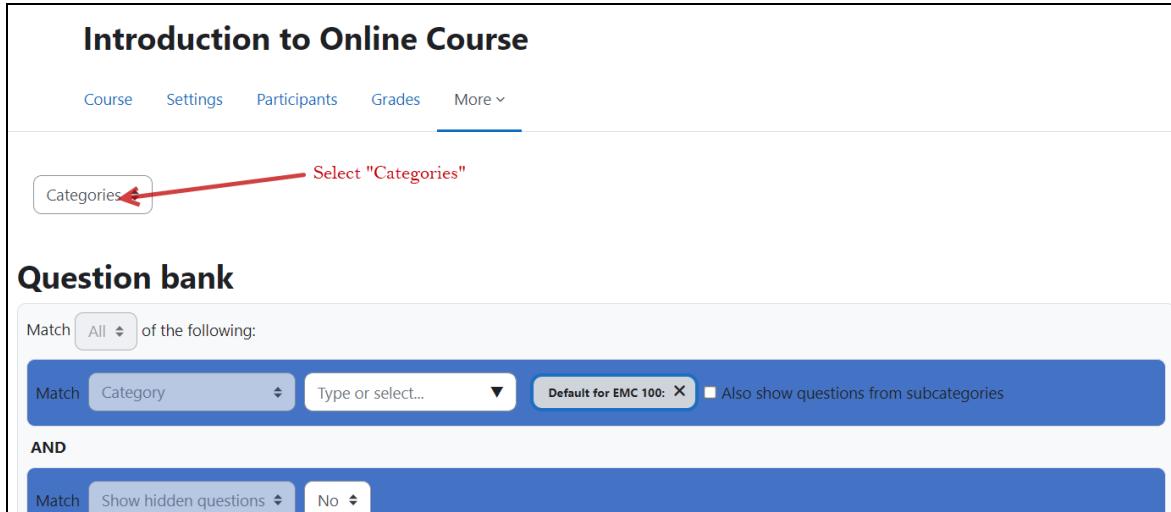
Figure 71:Select Categories

3. Click on "Add category" button

Figure 72:Add category

4. Put your desired details for the questions bank category

Figure 73:create questions category

5. Open the created category for importing questions

Figure 74:Open category

6. Select "Import" option

Figure 75:Select "Import" option

7. Select file format, choose file (with formatted questions) then click on "Import" button

Figure 76:Importing file

8. Confirm the imported questions, then click "Continue" button

Figure 77:Successfully imported questions

iv. Importing questions from questions bank to exam

The following are the steps to import questions to your exam:

1. Go to home page of your course
2. Scroll down to your examination and open it
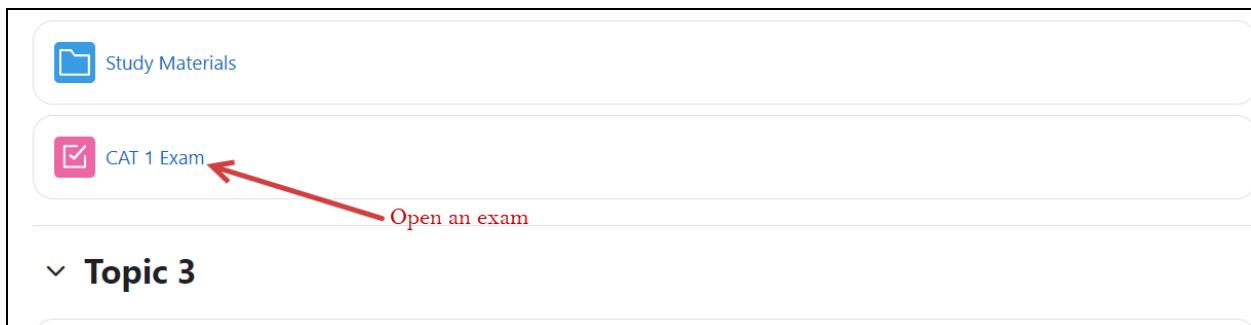
Figure 78:Open an Exam

3. Click "Add question" to add questions to your exam
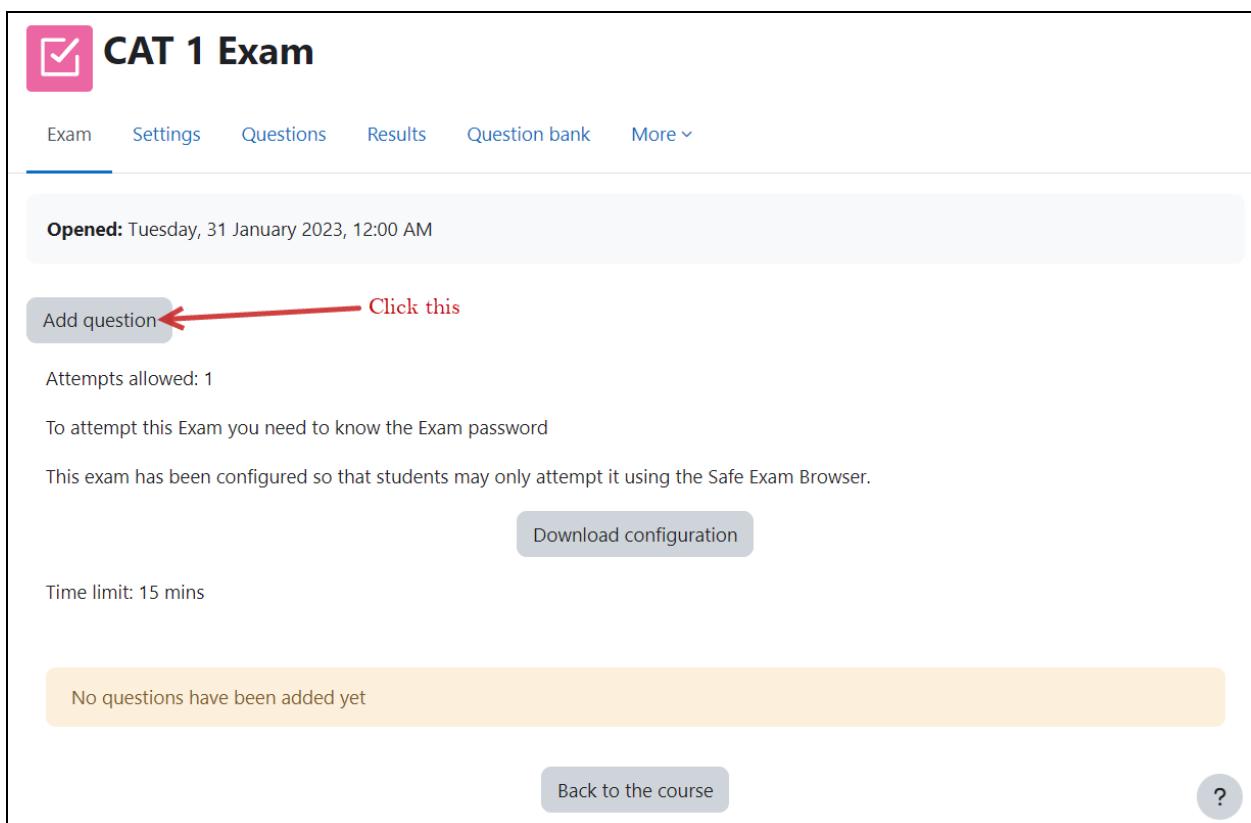
Figure 79:Add questions to an Exam

4. Set maximum marks then **Save**, tick to shuffle questions then click on "Add" option to add the questions to the exam

Figure 80:Questions page

5. Select "from question bank" option

Figure 81:Question bank option

6. Search the respective category of questions bank created before
7. Select the respective category from the dropdown list

Figure 82:Questions category search

8. Click on "Apply filters" button
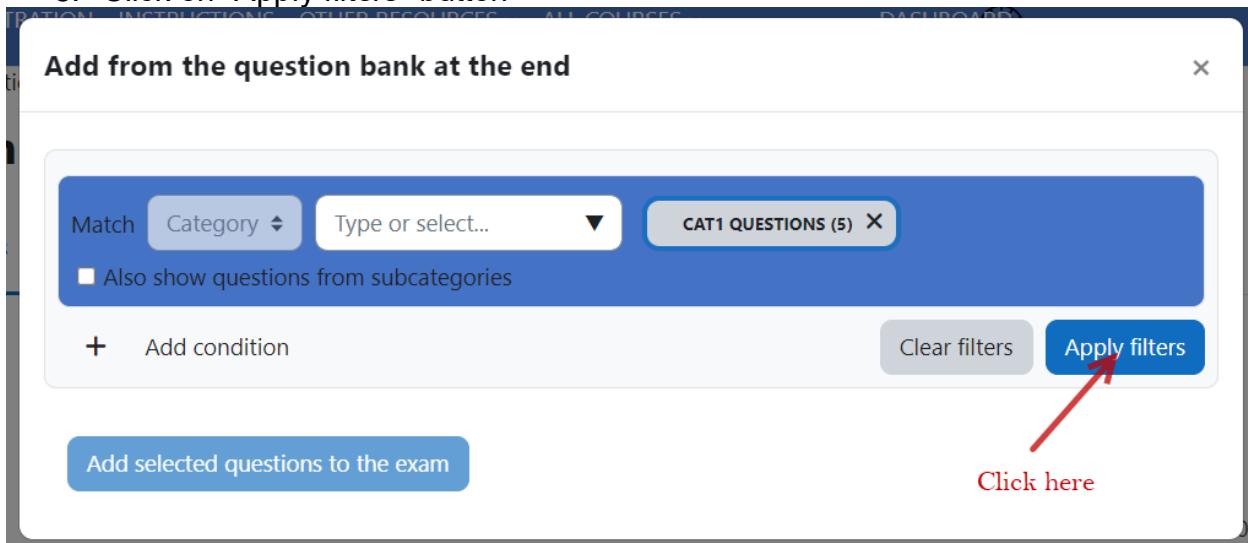
Figure 83:Apply filters

9. Check all (if necessary), otherwise select only desired questions you want to add to your exam
10. Click the button to add all the selected questions to your exam
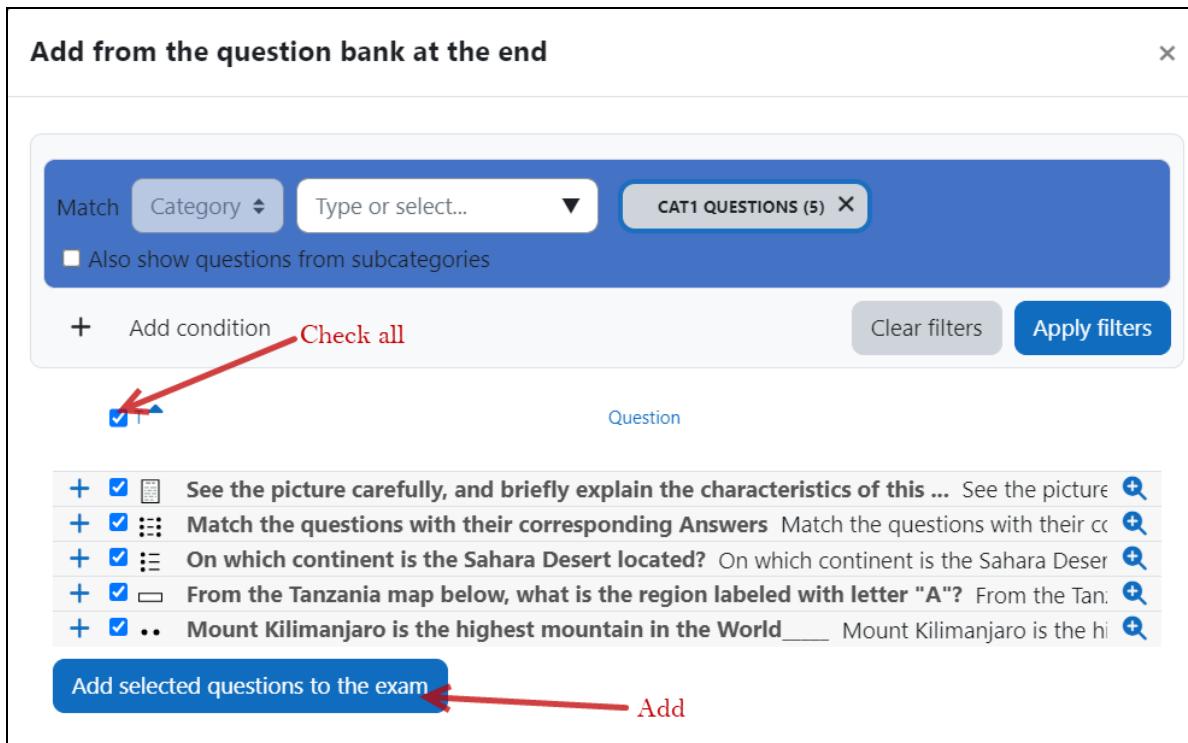
Figure 84:Questions selection

11. Set marks, and use other actions to interact with imported questions to exam page

Figure 85:Imported questions to exam page

NOTE

Make sure that total of all marks for all questions are similar to Maximum grade of the exam.
i.e. ***Maximum grade=Total of marks of all questions***

Congratulations! Now you've finished to set the exam. The next task will be to preview the exam you've set to check if it works as expected.

Previewing the Exam
The following are steps to preview the exam:

1. Open the exam you've created
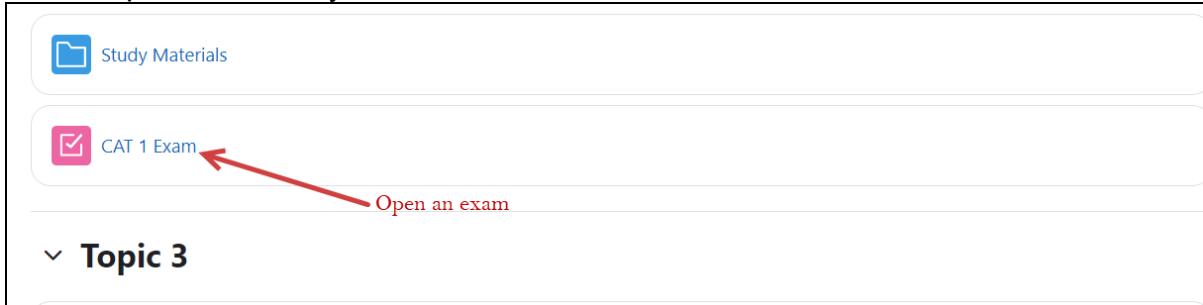
Figure 86:Open an Exam

2. Click "Preview exam" button to preview the exam
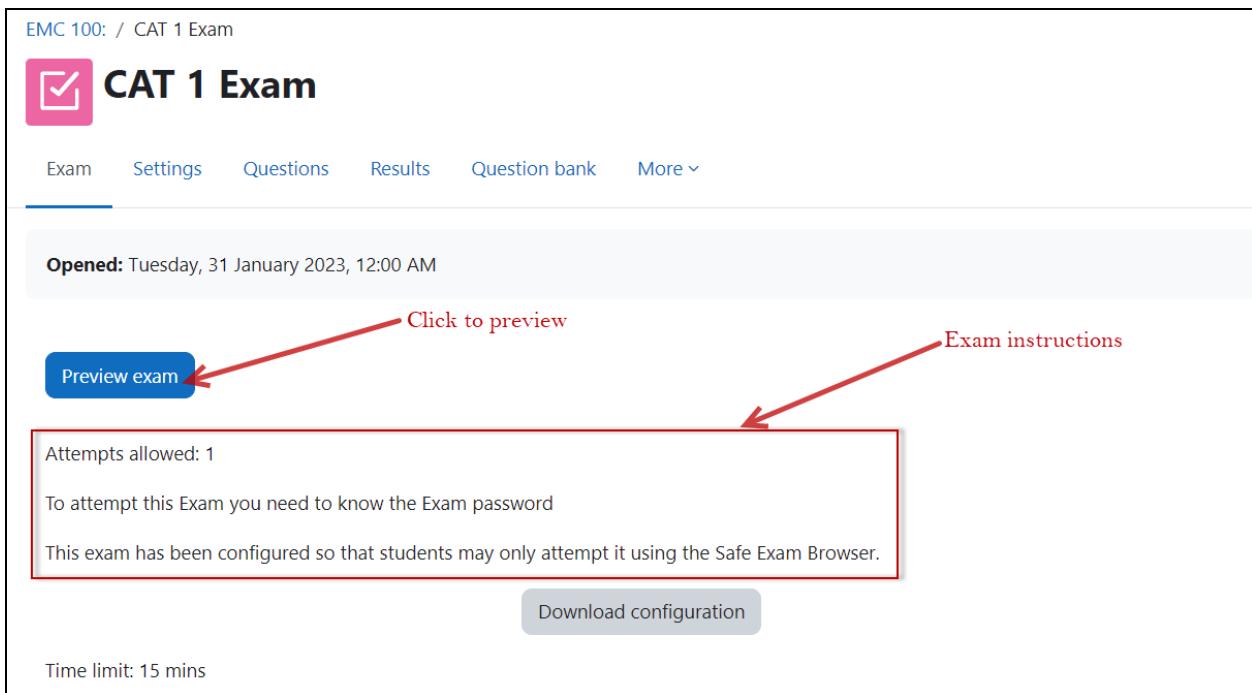
Figure 87:Exam instruction page

3. Put exam password and click button to start the attempt
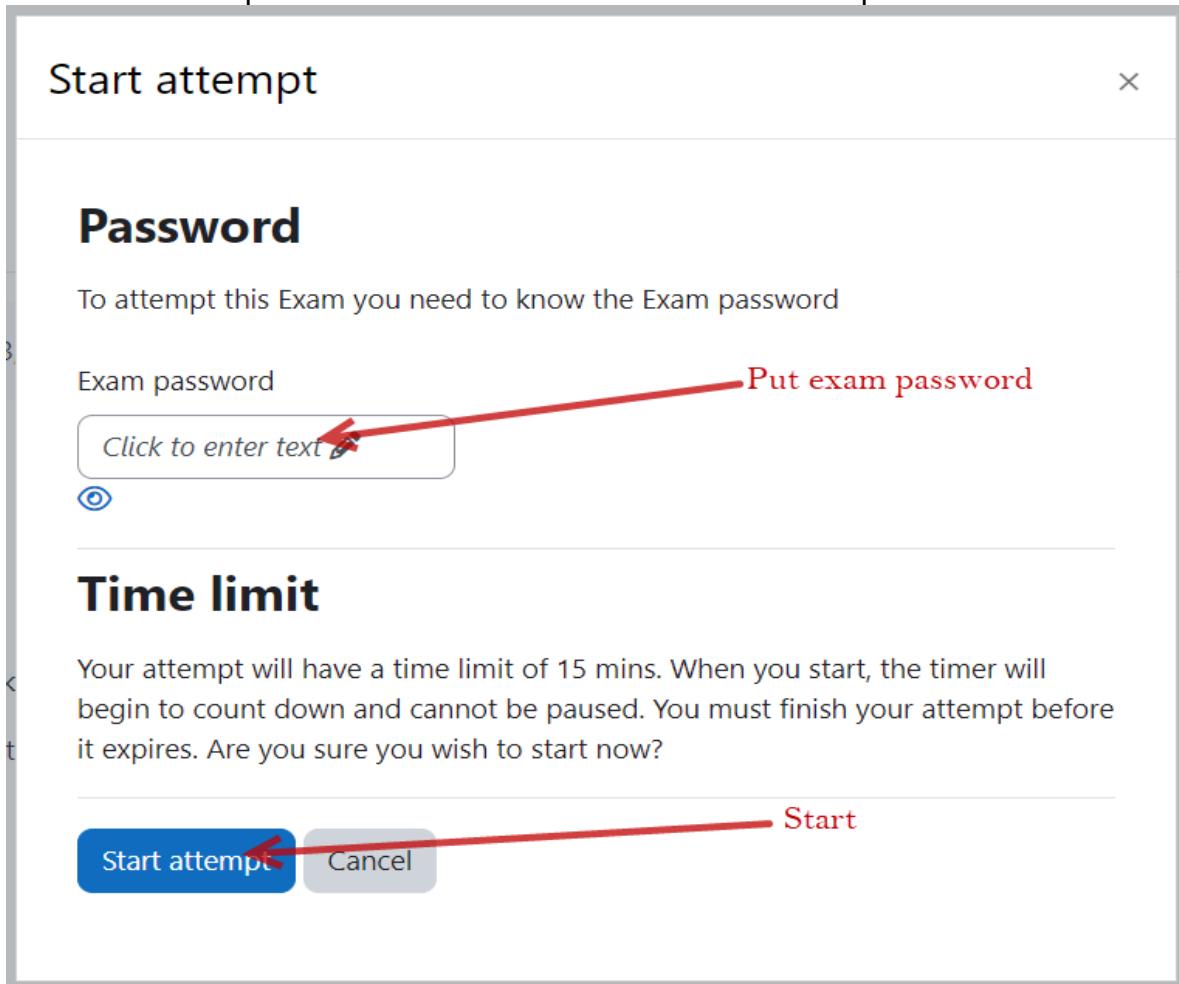
Figure 88:Start attempt

4. Preview your exam and check if everything works properly
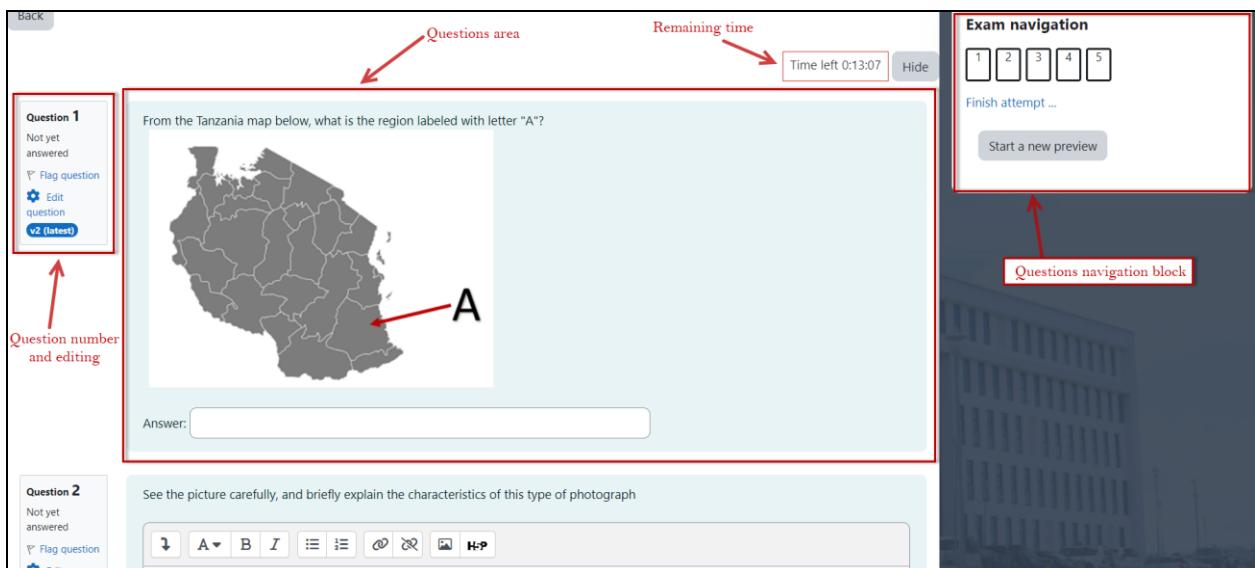
Figure 89:Exam preview page

5. Scroll down to finish preview if it's done, then click "Finish attempt" button

Figure 90:Finish attempt

6. See the attempt summary
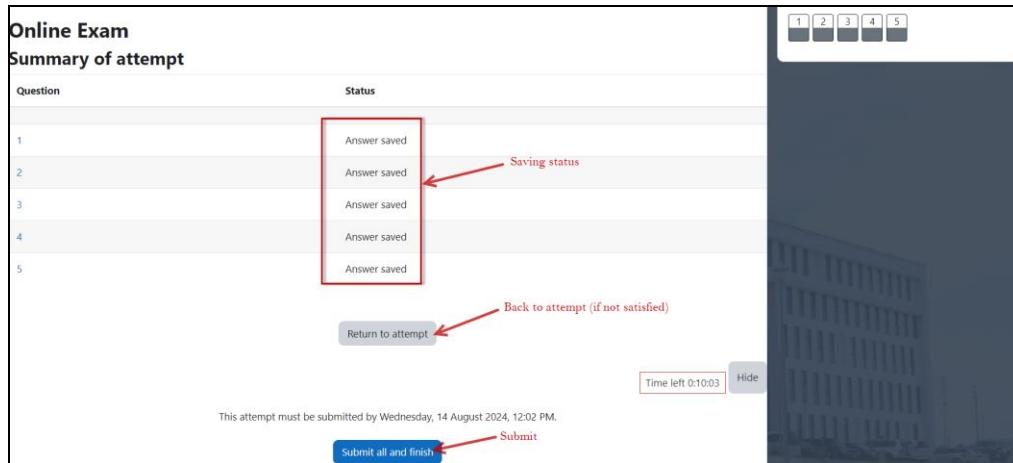
Figure 91:Attempt summary page

7. Accept submission of the attempt
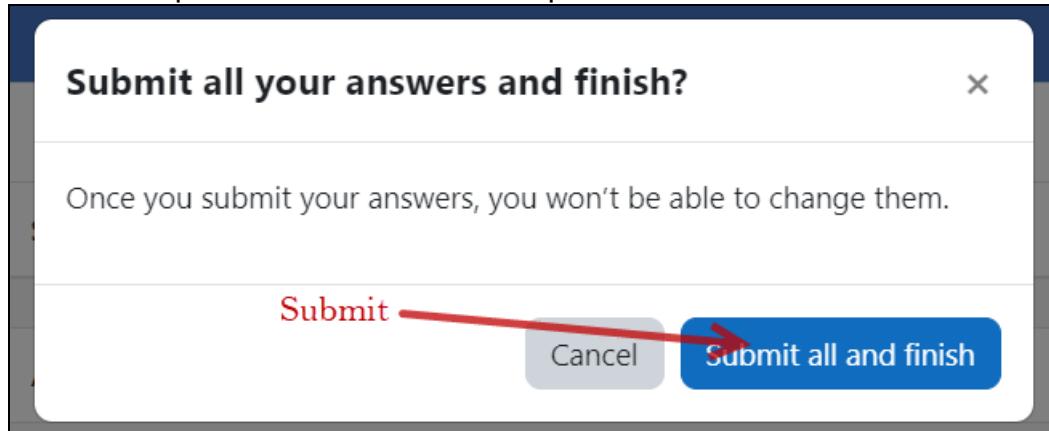
Figure 92:Submission statement pop-up window

8. Check the submission summary of your attempt

Figure 93:Submission summary

C. Forum

1. Click switch editing on at the top right corner.
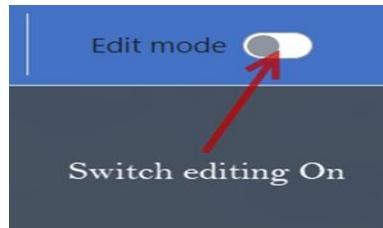
Figure 94:Switch editing on

2. Click "**Add an activity or resource**" in the section where you want to add the item.
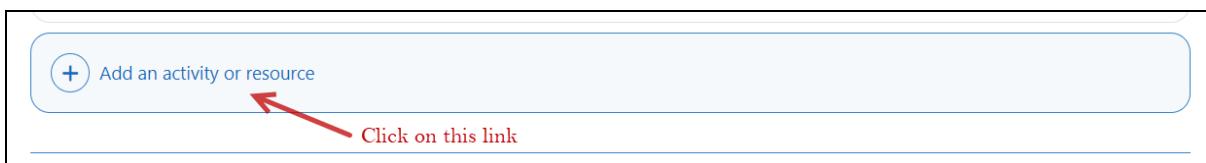
Figure x: Figure 95:Adding activity or resource link

3. Click **"Forum"**
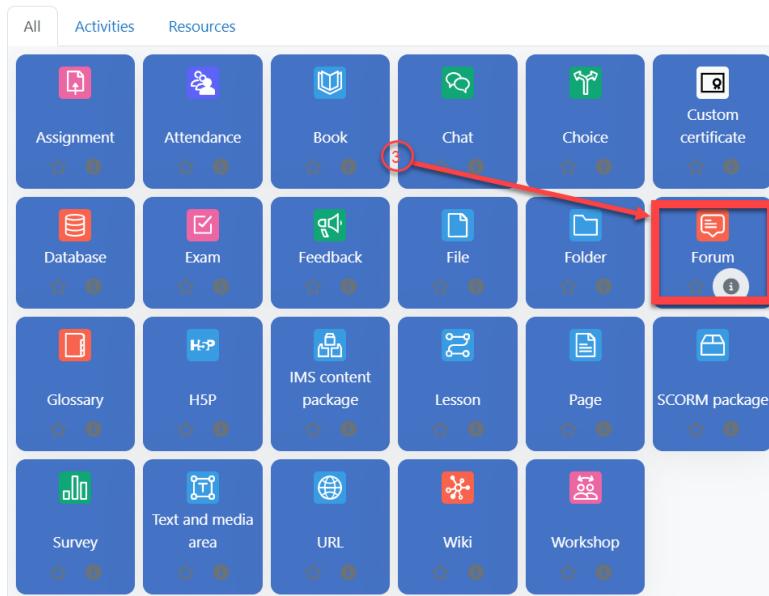
Figure 96: Forum option

4. Enter the Forum name, in the forum name box
5. Enter a description and instructions for the activity in the Description text box.
6. Tick the box below description text if you want to display description on course page
7. Select forum type

Figure 97:Forum setting option

NB: For Forum type, choose one of the following:
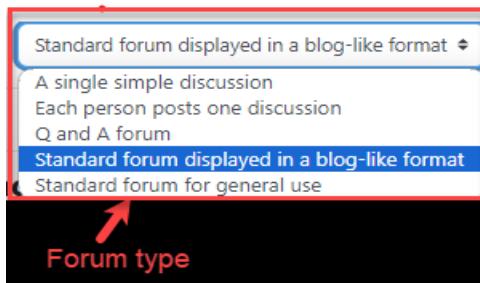
Figure 98:Forum type**Figure x:**

NB: Single simple discussion –The instructor can create only one discussion. This keeps the conversation focused on one topic. Users are allowed to post replies but cannot to
start new discussion topics.

Each person posts one discussion – Each person in class can start only one discussion. This forum type can be useful if each student needs to post one question or choose only one topic from a reading. Each discussion can have multiple replies.

Q and A Forum – Use to present a question and answer format that requires students to post their answers before viewing other student postings. Once a student sends a post, they must wait 15 minutes (the allotted time to edit their own post) before viewing and responding to other posts.

Standard forum displayed in a blog-like format - Anyone can start a new discussion at any time. Discussion topics are displayed on one page with a snippet of the discussion included.

Standard forum for general use – Anyone can start a new discussion at any time. Each discussion is on a separate page.

8. Scroll down and set the following options "Availability" and "Rating"
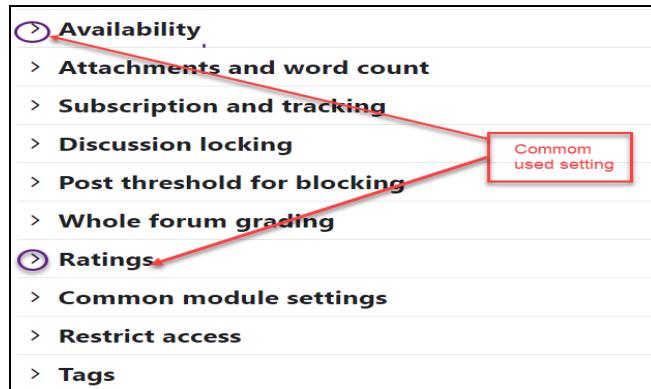
Figure 99:Common setting option

Availability - Open "Availability" option then put your desired settings
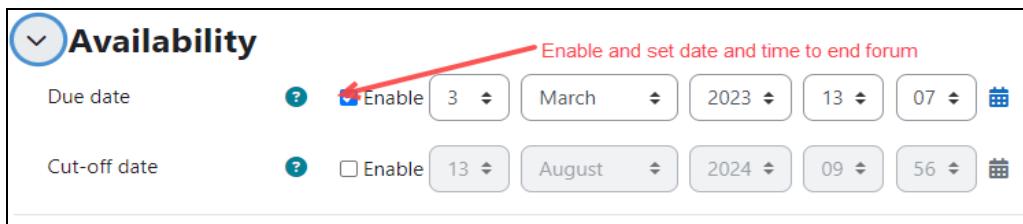
Figure 100:Availability setting

Ratings:

1. Go to aggregate type select "Maximum"

Figure 101:Aggregate type option

NOTE: Aggregate type
Average of ratings - The mean of all ratings.

Count of ratings - The number of rated posts becomes the final grade. Note that the total cannot exceed the maximum grade for the activity.

Maximum rating - The highest rating becomes the final grade.

Minimum rating - The smallest rating becomes the final grade.

Sum of ratings - All ratings are added together for a total score. Note that the total cannot exceed the maximum grade for the activity. Note: No aggregation method can

exceed the maximum point value of the numeric scale chosen for rating.

2. After clicking the maximum, you will get the following window
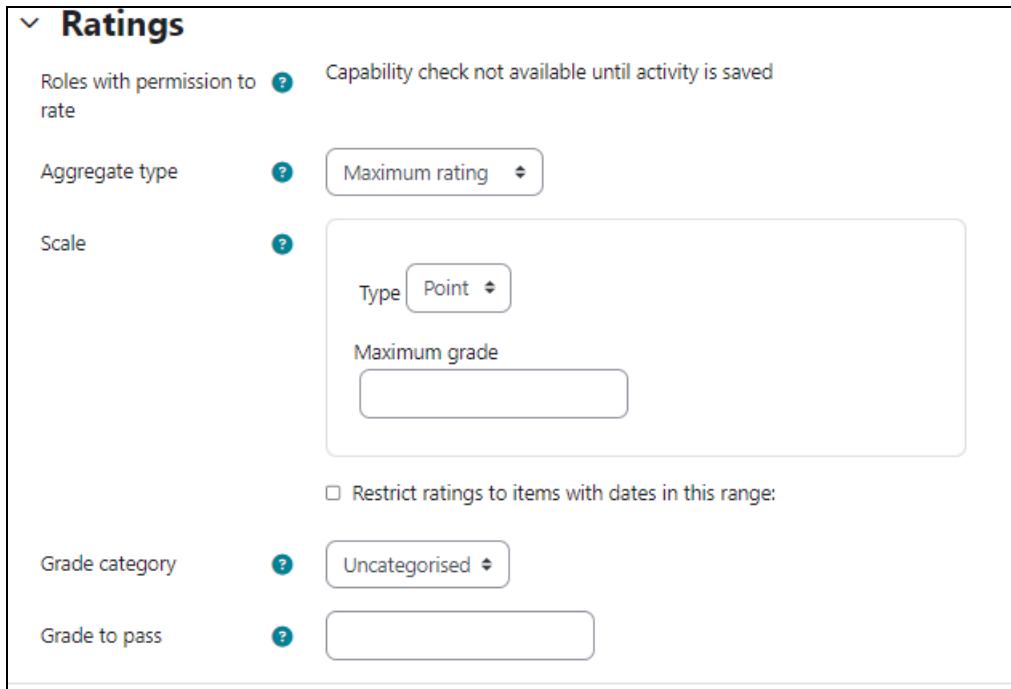
Figure 102:Ratting setting option

3. Go to "scale"
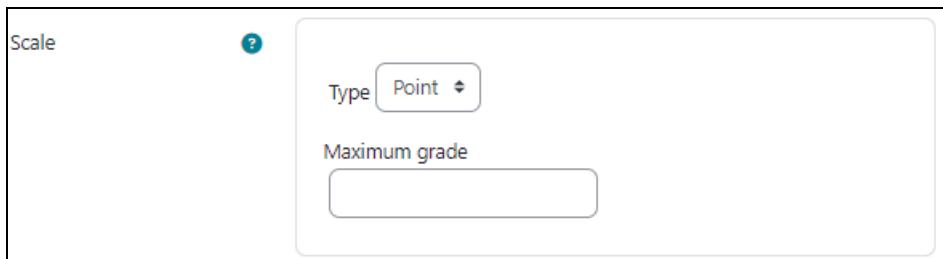
Figure 103:Scale setting option

4. Go to "Type" and select "Point".
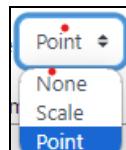
5. Go to "maximum grade" and put maximum score of the forum

4. Grading

This section provides tips on Grading in the Moodle. Grading in the Activity involves assignment, quiz, forum etc . However the procedures is the same for all types of activity Here we will provide example of grading Forum

1. To grade the Forum, open "Forum" you want to grade

2. Click "Rate" and put score
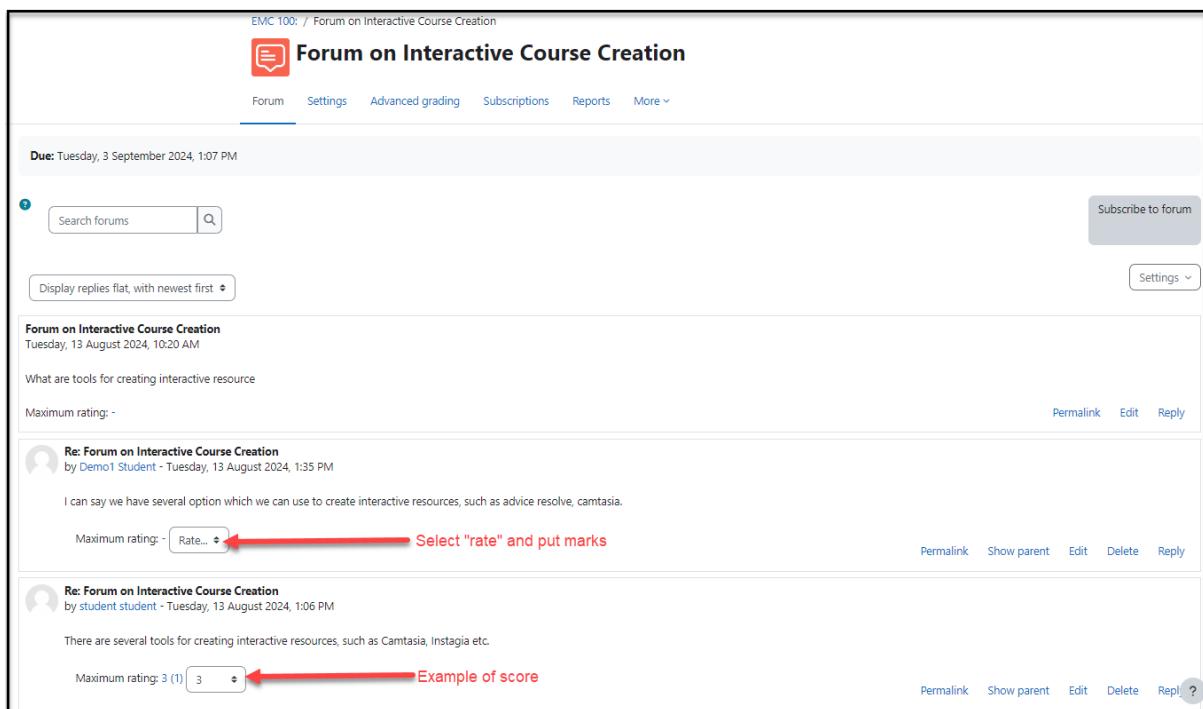
IMPORTANT:Before grading make sure you remember to put rating in the setting.

Exporting Grades

1. Go to homepage of the course and select "Grades"

2. Open "Grade report" and select export.

3. Select "Export"

Figure 104:Exporting grade

4. Tick the box you wish to export the grade

Figure 105:Grade option setting

5. Select the "Export format options"

6. Set the decimals places

Figure 106:Export format option

7. Click download at the bottom ring corner.

5. Course backup and restore

We backup the course for two main reasons;

1. To make it safe from any system faults whenever the system corrupts

2. To reuse the course contents to another course instead of adding the contents from scratch

Course backup
1. Go to the course you want to back up
2. Select 'More':
3. Select course reuse
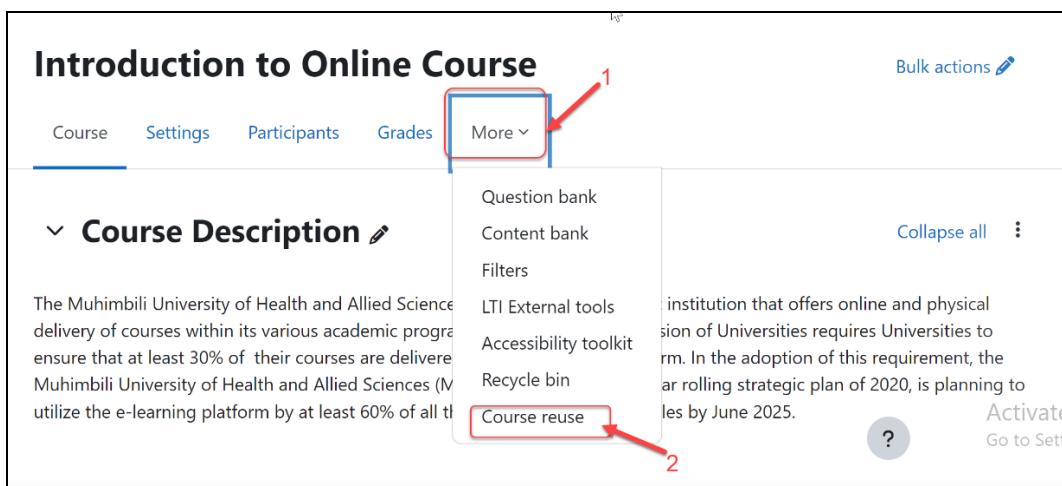
Figure 107:Backup

4. Then click on import option
5. Select on "Backup" from the drop down list.
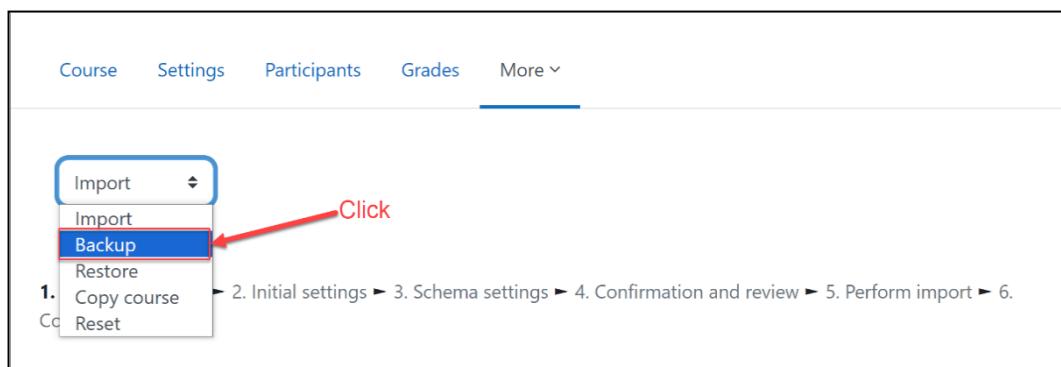
Figure 108:Configure backup

1. Configure Backup Settings

Note: Include Activity and Resources: Decide which activities and resources you want to include in the backup. User Data: Choose whether to include user data, such as submissions and grades.

Figure 109:Backup settings

2. Click "Next" to proceed.

    Note: If you are satisfied with the default settings and don't wish to go through all the backup screens, you can simply click 'Jump to final step' to **perform the backup**.
3. Click "Perform backup" to start the backup process.
4. After successfully create backup click "Continue"
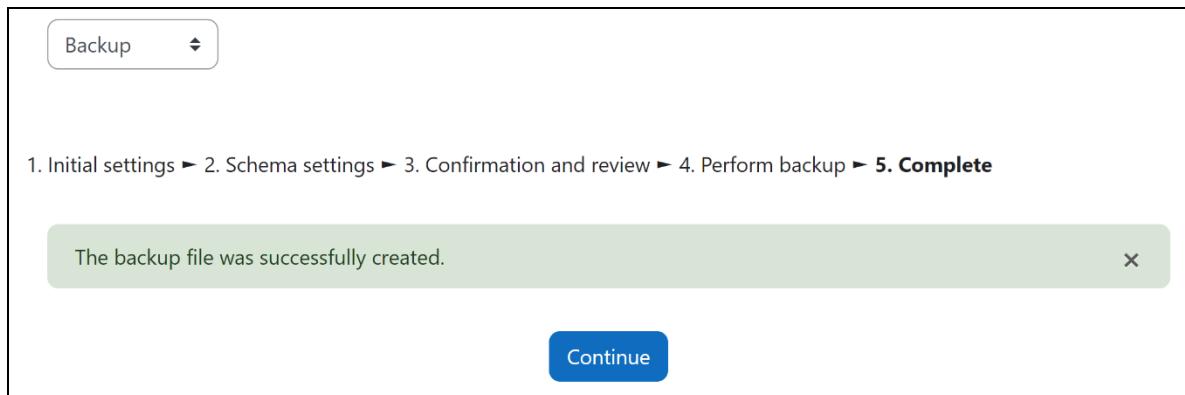
Figure 110:Complete backup

5. Download or Save the Backup File:

Note: A backup file (with distinctive. mbz extension to avoid confusion with .zip files) is then saved in the course backup area. Backup file names are of the form backup-moodle2- course-coursename-date-hour.mbz, ending in -nu.mbz when backed up with no users and - an.mbz with anonymized names.

6. You can download the backup file for future use

Figure 111:Course backup area

Restoring a course backup

1. Go to the course you want to back up.
2. On the course menu from the left-hand menu.
3. Select 'More':
4. Select course reuse
5. Select restore
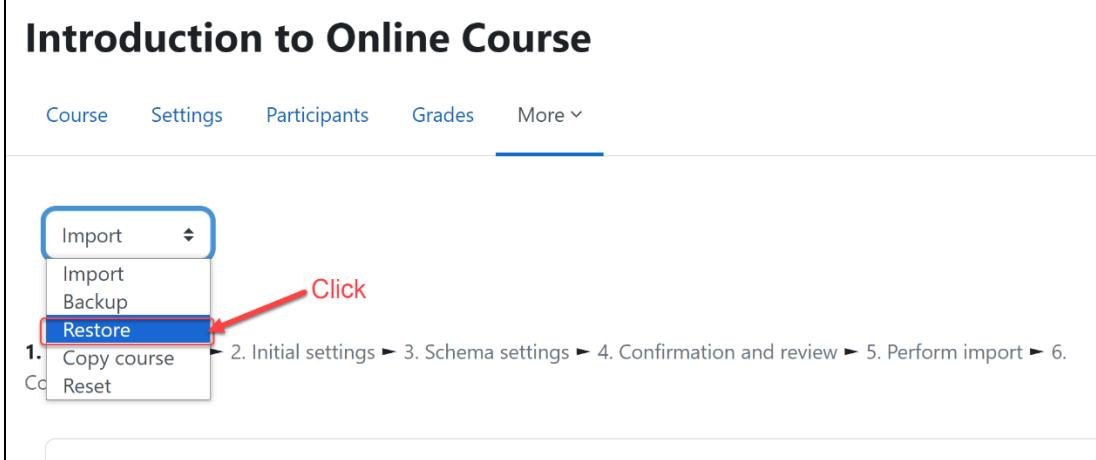
Figure 112:Restore the course

1. Upload the backup file or choose a file in the course backup area or user private backup area
2. Click "Restore" - Check that everything is as required then click the Continue button
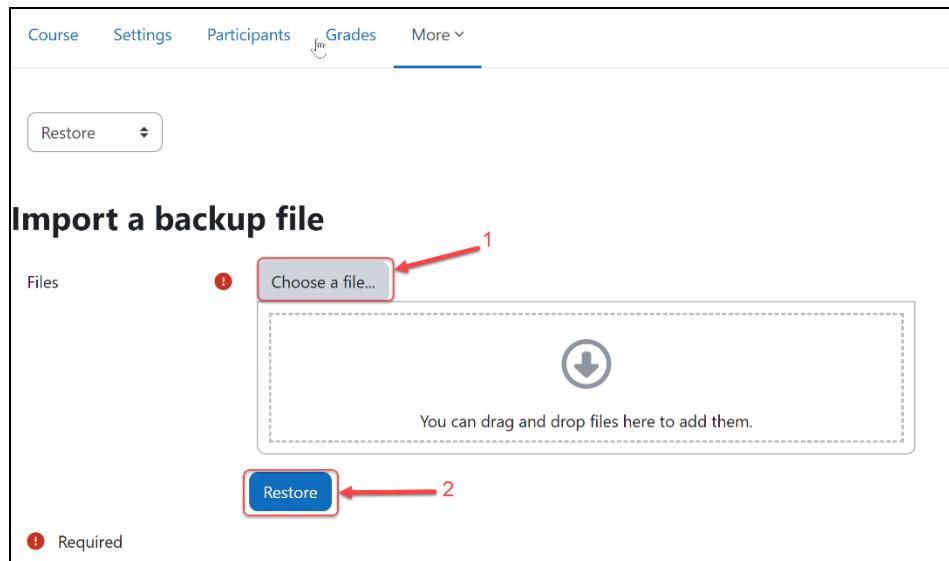
Figure 113:Restore the course

3. Destination - Choose whether the course should be restored as a new course or into an existing course then click the Continue button
4. Settings - Select activities, blocks, filters and possibly other items as required then click the Next button
5. Schema - Select/deselect specific items and amend the course name, short name and start date if necessary, then click the Next button
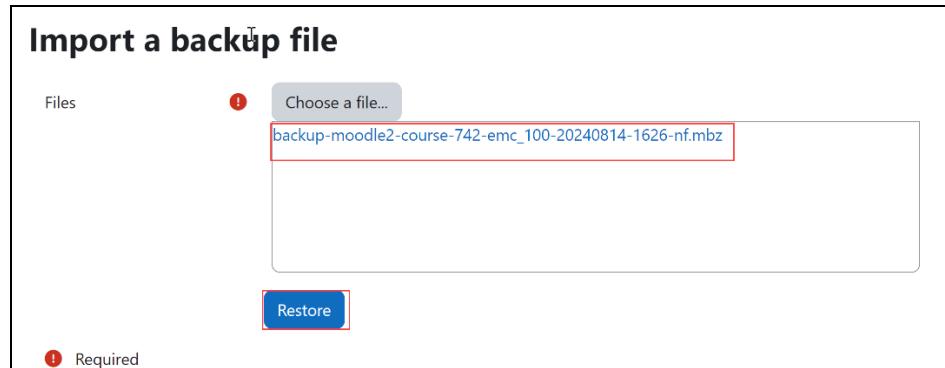
Figure 114:How to choose file

6. Review - Check that everything is as required, using the Previous button if necessary, then click the 'Perform restore' button
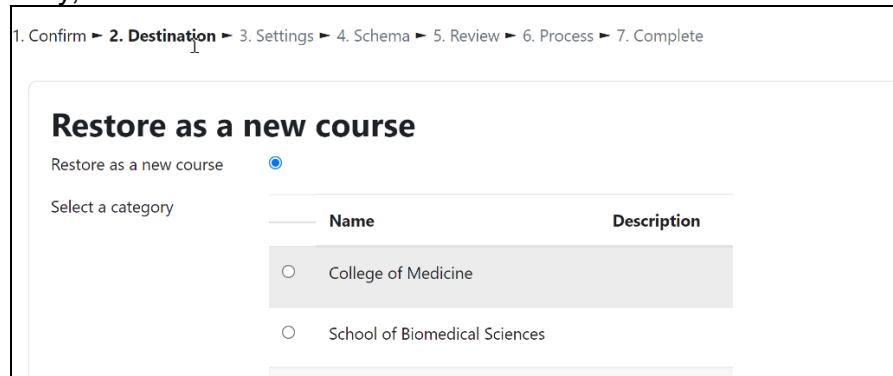
Figure 115:Destination

7. Complete - Click the "Continue" button
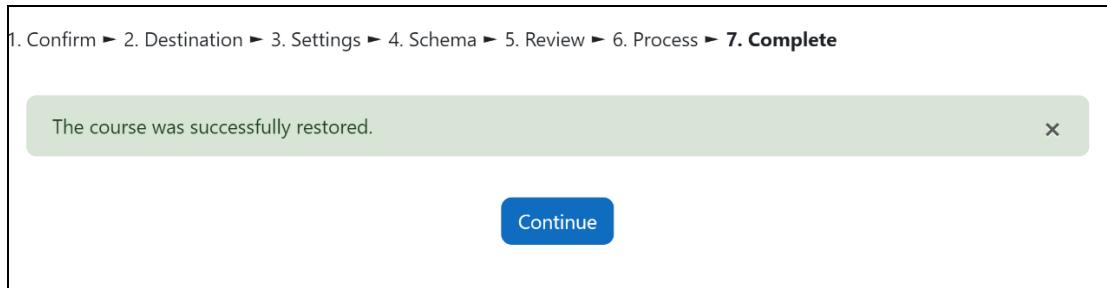
Figure 116:Complete restore

You will see the course as it shows below

Figure 117:Restored course

Appendix 1

How to format Questions for uploading to Learning Management System

For MCQs

Mount Kilimanjaro with its three volcanic cones – Kibo, Mawenzi and Shira, is a dormant volcano in Tanzania. It is the highest mountain in Africa and the highest single free-standing mountain in the world. How high is its summit?

Each question should contain open and close curly brace/bracket at the end of the stem of the question, {   }

{ ~ 4900 meters above sea level

= 5895 meters above sea level

~ 5600 meters above sea level

~ 8765 meters above sea level

~ 6514 meters above sea level }

Each question should contain open and close curly brace/bracket at the end of the stem of the question, {   }

For MCQs

Mount Kilimanjaro with its three volcanic cones – Kibo, Mawenzi and Shira, is a dormant volcano in Tanzania. It is the highest mountain in Africa and the highest single free-standing mountain in the world. How high is its summit?

{ ~ 4900 meters above sea level

Correct answer = 5895 meters above sea level

~ 5600 meters above sea level

~ 8765 meters above sea level

Wrong answers ~ 6514 meters above sea level }

For fill in questions, curly braces are placed where there is missing words. Inside curly braces list all possible correct answers with prefix symbol " = "

The capital city of the United Republic of Tanzania is

{ = Dodoma }

Different questions are separated by a single empty line or paragraph

What does the Tanzanian economy depend on?

{ = agriculture = mining = tourism }

Do you prefer the { = aisle }, middle or window seat on the airplane?

For short essay questions

Briefly describe some of the benefits of using E-Learning for teaching and learning. {   }

For True/False questions

Tanzania is known for its lakes. The lake that forms the border between Tanzania and Malawi is called Lake Tanganyika. { F }

Correct answer in curly brackets

Matching Questions

Match the questions with their corresponding Answers {

=The capital city of Mozambique->Maputo

=The Deepest part of the earth with the hottest molten liquid->Core

=The African country with high population->Nigeria

= ->Harare

= ->Tanzania

When your document is formatted and ready its time to Save

Save as **Plain Text**
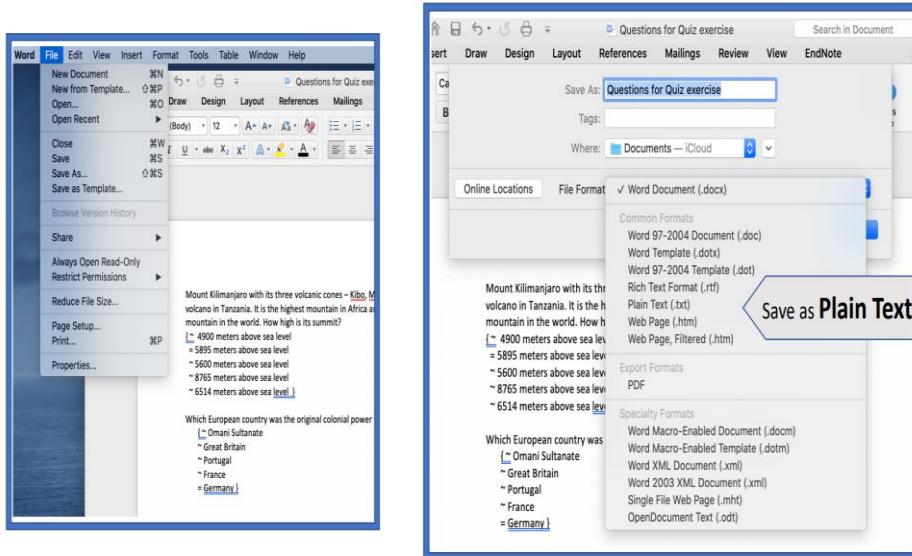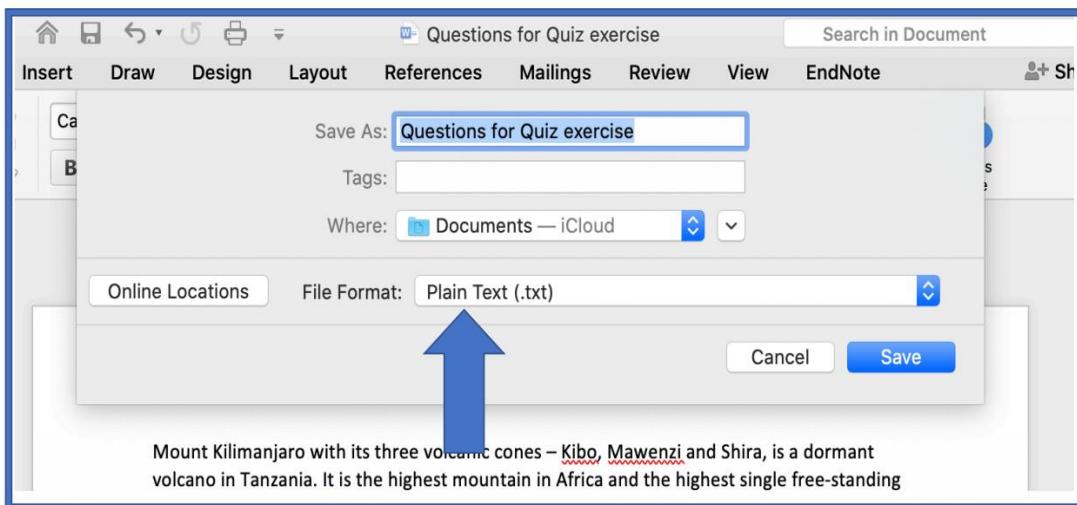
Then click on save, it will bring you to the next **Plain Text** saving options

Click on **Other coding**

Click on **Unicode (UTF 8)**